



Area Service Committee Meeting Minutes

November 13, 2025

ASC Minutes November 13, 2025

Date: 11/13/2025

Called to order: Paul L.

Time: 7:00am

Moment of silence followed by the Serenity Prayer. Could someone please read :

- Twelve Traditions: JJ
- Twelve Concepts: Jerah
- GSR Responsibilities: Mark

Roll Call:

- Chair
- Vice Chair
- Secretary
- Alt. Secretary
- Treasurer
- Alt. Treasurer
- RCM
- RCM II
- SE
- PR
- H&I
- Phone Line
- Literature
- Policy
- Website
- Mentor

Total # Home Groups: 47

Total # GSR's Present: 32

Voting GSR's: 28

Quorum?: (Needed 15)

- Yes
- No

Are there any new GSR's?

- Yes
- No

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If yes, name (s):

Mike

Karen

Paige

Are there any groups wishing to start a new meeting in the area?

Yes

No

If yes,

Name: Fawn Grove Saturday Night

Night: Saturday

Time: 7:30pm

Location: 67 S. Market St/ Fawn Grove

*Same location as Ultimate Weapon

Questions/Discussion: Welcome, Paige!

Subcommittee Reports:

PR: Heather

SUSQUEHANNA AREA SERVICE COMMITTEE OF NARCOTICS ANONYMOUS	
	
AREA SUBCOMMITTEE REPORT FORM	
Subcommittee:PR	
Date: 11/13/25	
Expense Report:	
Previous Balance:	
Income:	
Subtotal:	
Expenses:	
Total Balance: 150\$	
Report: Missed 5. I was dealing with a family emergency and wasn't able to get to sherry. But all drops are covered.	

Going on Sunday with Nan to a rogue homegroup to determine legitimacy (i.e. whether the group complies to the Traditions.)

Repercussions: If the group does not comply with the Traditions, we will remove them from the Meeting Schedule

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Questions/Discussions:

Jarah: Do we tell representatives at facilities about NA when we drop off pamphlets? Sometimes staff is confused as to why the pamphlets are being dropped off.

Heather: Will meet up after the meeting to discuss the specific situation.

Melissa: Suggested to offer the "What is NA?" pamphlet to confused parties.

Phone Line: Danielle

Apologized for missing Area last month

She did attend the Regional Subcommittee meeting, which was cool.

BUSQUEHANNA AREA SERVICE COMMITTEE OF
NARCOTICS ANONYMOUS

AREA SUBCOMMITTEE REPORT FORM

Subcommittee Phonenumber
Date: 11/13
Expense Report:
Previous Balance:
Income:
Subtotal:
Expenses:
Total Balance:

Report:
Aug '25:

Yap total	1622		
calls	57	3.51	%
meeting lookups (phone)	378	23.30	%
meeting lookups (text)	1187	73.18	%
calls	57		
calls answered	40	70.18	%
voicemails	33	57.89	%
missed calls	17	29.82	%

Sept '25

Total YAP interactions	1571		
calls	61	3.88	%
meeting lookups (SMS)	1159	73.77	%
meeting lookups (CALL)	351	22.34	%
calls	61		
answered	45	73.77	%
voicemails	17	27.87	%
missed	16	26.23	%

We are seeing a lot of use of the YAP system, more than ever.
August: 1622 times
Sept: 1571

YAP has reduced the need for volunteers to "just" give the caller a meeting location:
calls in Sept: 61 (3.88 % of YAP use)
calls in Aug: 57 (3.51 % of YAP use)

Historically missed calls are average but not good:
Missed calls in Sept (16 => 26 %)
Missed calls in Aug (17 => 29 %)

From talking to volunteers with high rejections, discovered that one caller was moving to another region and was removed, accounting for 8 missed calls (4 each month).
Another reason for missed calls were some crank calls, one caller calling over 16 times over the two months, that phone number was put in the blocked list.
Excel processes are being improved to make a more accurate report, and to find out which callers are missing calls, and which callers are abusing the system and disrupting volunteers.

I found people with missed calls between 5 - 21 missed calls over the last year, killing our numbers...

I did not remove THE LAST person in a shift, and in most cases, the other people on the shift will easily take the volume

Here are the open shifts as of tonight:
Ones in yellow are empty shifts...

Sun 7:30AM-1PM	
Sun 7:30AM-1PM	
Sun 8PM-11PM	
M 5PM-8PM	
M 5PM-8PM	
T 5PM-8PM	
T 8PM-11PM	
Th 1PM-5PM	
Th-F Overnight	
Sat 7:30AM-1PM	

Reach out to phonenumber chair
410-322-0484
danielledonley0812@gmail.com

Questions/Discussions:

Tina: Is your contact information on your report?

Danielle: I will put it on there.

Literature: Adrian

Please go through your orders to check that you got what you ordered.

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Literature Minutes 11/13/2025

Message from Narcotics Anonymous World Service Office

Price Increase

Greetings,

We have difficult news to share today: global conditions have made it impossible to postpone a price increase any longer. In 2023, despite rising costs, we chose not to raise prices on IPs, booklets, keytags, or chips in order to allow groups more time to recover from the global shutdown. At this point, tariffs and increased cost of goods have created a deficit we can no longer absorb.

Beginning 1 January 2026, most materials in our inventory will increase in price by 15%. Several items, including *The NA Survival Kit* and *In Times of Illness* will remain at their current price and a few items, such as *Guiding Principles*, will increase very slightly. Pricing on the complete poster set and Group Starter Kit is increasing more than 15% but is still less than the total value of the bundled contents. Additionally, some special editions and bundles will be offered at stable or reduced prices.

This wasn't an easy decision, but a necessary one. Tariffs and production costs have risen dramatically, and we believe this adjustment is the most prudent way forward, especially as demand grows for the many resources we provide at no cost. Please know that we've done our best to keep this adjustment as modest as possible. Without adjusting prices, we would be forced to reduce the services we provide and limit the ways in which we make the message available to the addict who still suffers.

Accordingly, the Free State Regional service office will increase prices by 15%, beginning 1 January 2026.

Free State Regional Service Center N.A.
217 N. Warwick Ave.
E-Mail: FRSC@vzw.org
Baltimore, MD 21223
410-566-3005
Fax 410-362-8505

Invoice No: 107677
Date: 11/08/25
Page: 2

Sold To: Adrien Stewart
Susquehanna Area of N.A.
566 Renee Dr., Apt. C
Joppa, MD 21085

Customer No: 34
Phone No: 443-891-8326

Ship To: 244 Independence Dr.
Elkton, MD 21921

Cust. Order #: Salesperson: #2 - Frank

Product Code	Item Description	Qty	Unit Price	Amount
4101	4101 Orange Keytag (30 Days)	40	0.56	22.40*
4102	4102 Green Keytag (60 days)	20	0.56	11.20*
4103	4103 Red Keytag (90 days)	20	0.56	11.20*
4104	4104 Blue Keytags (6 mos.)	10	0.56	5.60*
4105	4105 Yellow Keytags (9 Mos.)	10	0.56	5.60*
4106	4106 Moonglow (1 year)	20	0.56	11.20*
4108	4108 Black (Multiple yrs.)	40	0.56	22.40*
4301	4301 1 yr. Bronze Medallion	1	3.80	3.80*
4302	4302 2 yr. Bronze Medallion	2	3.80	7.60*
4303	4303 3 yr. Bronze Medallion	1	3.80	3.80*
4309	4309 9 yr. Bronze Medallion	1	3.80	3.80*
4316	4316 16 yr. Bronze Medallion	1	3.80	3.80*
4321	4321 21 yr. Bronze Medallion	1	3.80	3.80*
4324	4324 24 yr. Bronze Medallion	1	3.80	3.80*
4325	4325 25 yr. Bronze Medallion	1	3.80	3.80*
9130	9130 Group Readings (Set of 6)	1	4.90	4.90*
9054	9054 16 Pocket Literature Rack	1	27.70	27.70*

Sub-Total: 798.25
Discount: 51.89
Shipping: 63.86
Tax [6%]: 44.78*

Total: 855.00
DUE UPON RECEIPT: 855.00

Amount Paid: 0.00
Amount Due: 855.00
Change: 0.00

Closed Tuesday - Wednesday - Thursday
Office Hours Mon and Fri 12 noon - 4pm
Sat. 10am-4pm

Thank you!

INVOICE

PLEASE MAKE PAYABLE TO:
WAYNE L. MADDOX

227 N. WARWICK AVENUE
BALTIMORE, MD 21223
410-566-3005 410-566-3008

DATE: NOVEMBER 3 20 25

SUSQUEHANNA AREA LITERATURE COMMITTEE

600	SCHEDULES	Total	\$80.00
		Total	\$80.00

Thank You!

Questions/Discussions:

JJ: Should racks go on the Literature Order form?

Adrian: Sheets will need to be redone because of the price increase. Will add racks.

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Special Events: Cole (Kevin standing in)

Rave was a success

Cokesbury Marathon may be moved if Church is sold

Cole will give the financial report next month

Questions/Discussions:

JJ: Same time if moved? Yes

Jeff: Is there a plan in the works if it needs to be moved? Yes

H&I: Jeff

Nov 13th, 2025

H & I Subcommittee of Susquehanna Area NA

Expense Report:

\$150 of \$150 spent on H&I Facility Literature

Report:

Facility	Meetings missed	Open Panel Leader Positions	Open Facility Coordinator
Project Chesapeake	3/8	3 - 1st & 2nd Tuesday	1
Ashley	1/4	0	0
Harbor of Grace	0/5	0	0
Pyramid Walden	2/8	WOMEN 1:5 th Thursday Men 1: 5th Thursday	1-Men
RCA	3/5	2: 2nd & 3rd Sundays	1
Brantwood	1/5		0
Perrypoint	1/9	0	0
HCDC	2/4	Always excepting	1-Men
Total	11/48	11	2

Discussing with H&I Regenal to Coordinate An H&I Work shop January and Speaker Jam in March Willing to have PR and Phoneline join Us.

Bringing Meetings back in CCDC has been Brought up to H&I Subcommittee.

H&I Contact Chairperson – Jeff C (410) 618-7151

New Business: H&I Chair and Vice Chair Met with upper Chesapeake Aberdeen Coordinator working out The Details to Start bringing a Meeting once a week in to there Facility.

Looking for Speakers for Speaker Jam

Questions/Discussions:

Drew: Requirements for Cecil County Detention Center?

Billy: H and I policy to not open meetings if all meetings are not being upheld

Karen: Clean time requirements 6 months

Melissa: Please add contact information to the report

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Website: Kevin

SUSQUEHANNA AREA SERVICE COMMITTEE OF
NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Website

Date: 11/13/25

Expense Report: 0

Previous Balance: 0

Income: 0

Subtotal: 0

Expenses: 0

Total Balance: 0

Report:

794 views, up 11%
624 unique visitors up 17%

Questions/Discussions: None

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RCM/RCM II: Ellen/David (Tina standing in for Ellen)

RCM Report for November 13, 2025

Freestate Regional Service Meeting "OFF month" met on November 8, 2025.

Randy RD: CAR season is upon us and is available at "na.org/conference". There are over 70 pages of valuable information and he encourages us all to read. He and the RDA are available to come for to our area for CAR workshops. There are only 5 motions but several discussion points as part of the conclusion of conference year 2023-26 Strategic Plans and IDTs. The future of our next steps and strategic plan will be decided through the CAR survey, available at "na.org/survey". See Full report in area minutes when they come out. CAR surveys are due April 4th 2026.

World Convention 2028 will be in Europe (Frankfurt or Dublin).

Group Business Meeting Pamphlet is being revised: "na.org/revising-group-business-meetings".

Michele, RDA: The RD and RDA attended the quarterly zonal forum on 10/25/25 in New Jersey. See full report in area minutes when they come out.

They reviewed current projects, attended 3 workshops and participated in open forum discussions.

Service Helpline is a phone number to call (or potentially message) for help with a service-related question – this is still in the works.

CAR Workshops are being hosted in the Philly Area weekly on zoom; Wednesdays 7-9 starting November 12, 2025. Zoom information is not available yet.

US Zonal Collaboration – voted to have representative from our zone attend the next workshop/task meeting. We will have representation but he will not participate until we give direction to do so.

The next meeting is on zoom on January 25, 2026 at 2pm. NEED INPUT FROM THE REGION FOR THIS MEETING: US ZONE COLLABORATION – pros/cons, missing out on convos, duplication of work?: *Would we like a liaison to attend? This discussion was paused until next Regional meeting as we need more information (financial inpact and what would areas be willing to donate).*

Old Business:

Billboard Project – Michael was not present.

Prisons Under the Freestate Region – John, H&I chair was not present

Unity Within the Region – Chris – Michele created a mock schedule for Regional meeting rotating each area for ON MONTHS. Topics discussed were:

1. Rotating ON Months
2. Adding a GSR Assembly to On Months
3. Region to refund cost of hosting for each area, Regional Special Events to assist hosts.
4. Do we only want ON Months, or do we still want OFF Months to meet at Service Center/Zoom?
5. Do we want Hybrid for all meetings or only Off Month at Service Center? Consider costs for camera's/mikes/wifi...

We discussed possibly creating a survey to gather feedback from the Groups; Survey Monkey as free account with limit of 10 questions and 100 results. This is doable.

New Business:

1. Nomination for David F to step up as Co Chair of the Regional Meetings. David has 4.8 months clean and has been in service most of that time. A motion was written to waive cleantime 5 yrs and 1 yr experience at Regional level to allow David to serve. PASSED

Steve, Treasurer - Account balance \$25,216.82

In loving Service,
Ellen S, RCM and Dave D, RCM2
443-538-6039

Questions/Discussions:

Dave: He is stepping down from RCM2 due to medical reasons.

There is a volunteer: Mark S. This will be discussed in new business.

Thank you for your service, Dave.

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Policy: Melissa

[Link to Area Policy](#)

Mention to CCDC Work Release that we donate 5 Basic Texts to the program.

Please review Policy Updates: [Link](#)

Questions/Discussion: None

Treasurer: Amanda

Report Date: <u>Nov 13, 2025</u>		Completed By: <u>Amanda B</u>	
Revision #: _____ <small>(Original is Rev. 0)</small>			

Income & Donations	Expenses & Bills
Literature: \$ <u>1,091.35</u>	Rent: \$ <u>30.00</u> <u>1112</u> <small>(\$30 monthly)</small> Check #
Donations: \$ <u>1,072.13</u>	Area: \$ _____ <small>(includes postage, etc)</small> Check #
Other: \$ _____	Literature: \$ <u>855.00</u> <u>Bill Pay</u> <small>(if SBCVA, enclosing cost)</small> Check #
Other: \$ _____	Schedules: \$ <u>80.00</u> <u>Bill Pay</u> <small>(include instruction)</small> Check #
Other: \$ _____	Other: christmas marathon \$ <u>400.00</u> <u>Transfer</u> Check #
Other: \$ _____	Other: \$ _____ Check #
Other: \$ _____	Other: \$ _____ Check #
Other: \$ _____	Other: \$ _____ Check #

** field is automatically calculated

Reconciliation			
Previous Balance: \$ <u>3,150.00</u>	*Remaining Balance: \$ <u>3,948.48</u>		
<small>(The total of prior remaining balances or previous reports)</small>	*Region Donation: \$ <u>798.48</u> <u>Bill Pay</u>	<small>(If the remaining balance is above pruden's reserve, the region donation is for the amount of excess. If the remaining balance is less than pruden's reserve, no donation is made. Donation to region may also be withheld if the SBCVA vote is to do so.)</small> Check #	
+/- Adjustment: \$ _____ <small>(income, fees, etc)</small>	Prudent Reserve: \$ <u>3,150.00</u>	<small>(includes avg monthly expenses, fees for P/O Box, insurance, and special events)</small>	
Adjusted Balance: \$ <u>3,150.00</u>	*Ending Balance: \$ <u>3,150.00</u>		
*Total Deposit: \$ <u>2,163.48</u>			
*Total Expenses: \$ <u>1,365.00</u>			

** field is automatically calculated

Group Name	Type	Literature	Donation	Total Collected		
Against All Odds	Cash App	\$4.00	\$220.00	\$224.00	Literature:	\$ 1,091.35
Surrender To Win	Cash App	\$35.40	\$1.60	\$37.00	Donations:	\$ 1,072.13
Looking Up Group	Cash App	\$39.80	\$0.00	\$39.80	Cash App	\$ 1,219.73
Together We Survive	Cash App	\$18.50	\$1.50	\$20.00	Money Order	\$ 943.75
Back to Basics	Cash App	\$45.00	\$5.00	\$50.00		
Fawn Grove	Cash App	\$4.00	\$0.00	\$4.00	PR	\$ 149.45
How It Works	Cash App	\$12.75	\$0.00	\$12.75	H&I	\$ 148.50
Surrender on Sunday	Cash App	\$86.25	\$93.75	\$180.00		
Sisters Of Serenity	Cash App	\$83.25	\$31.75	\$115.00		
Good Orderly Direction	Cash App	\$6.50	\$46.50	\$53.00		
Free At Last	Cash App	\$99.25	\$25.75	\$125.00		
NE way we can	Cash App	\$109.75	0	\$109.75		
NE way we can	Money Order	\$0.00	\$35.00	\$35.00		
Recover We Must	Cash App	\$18.90	\$32.53	\$49.43		
Women On the Move	Cash App	\$70.50	\$64.00	\$134.50		
More Will Be Revealed	Cash App	\$4.00	\$80.00	\$100.00		
Staying Clean	Money Order	\$38.50	\$66.50	\$105.00		
Oxford Clean and Serene	Money Order	\$55.55	\$36.20	\$91.75		
Anonomous Group	Money Order	\$0.00	\$80.00	\$80.00		
Complete Defeat	Money Order	\$56.25	\$187.75	\$244.00		
Message of Hope	Money Order	\$16.25	\$3.75	\$20.00		
Changing on Faith	Money Order	\$73.00	\$67.00	\$140.00		
Surviving Saturday Night	Cash App	\$55.50	\$0.00	\$55.50		
Brothers In Arms	Money Order	\$42.00	\$10.00	\$52.00		
Our Primary Purpose	Money Order	\$40.50	\$40.50	\$81.00		
Cleaning Up Group	Money Order	\$77.95	\$17.05	\$95.00		

Questions/Discussions: None

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Derek: Did you check the mailbox? No. We will get there.

Other/Ad Hoc: Mentor (Jeff)

Questions/Discussions: None

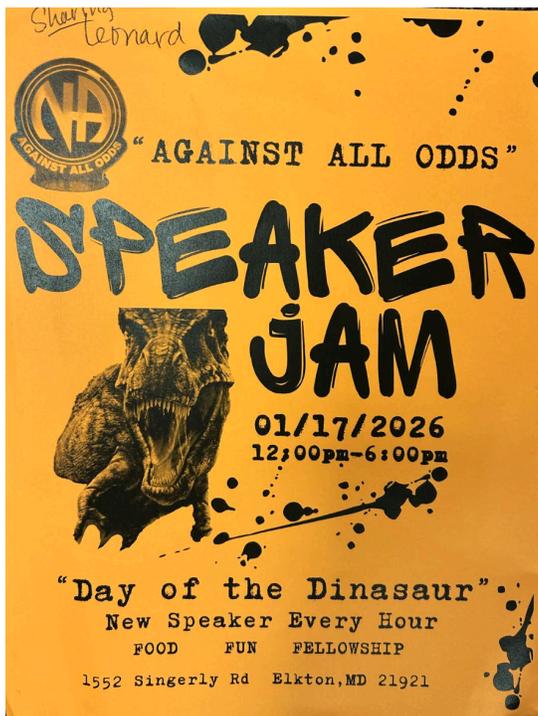
Motion to approve last month's minutes?

Motion: Minutes not done.

Second:

Sharing Session:

Leonard:



Edward: Where are the minutes?

Jen: I was absent last month and Sherry was new.

Clifton: The minutes are blurry.

Jen asked that anyone having the problem should contact her and she will try to help.

Melissa: Try Adobe

JJ: Good job updating the website, Kevin! Thanks!

Tina: Serenity at Seven is moving by 12/7 more information to follow by 11/18. The day will be changing.

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Old Business:

Motion:(H and I) One Person to Take Meeting into Institution

Melissa: Recommendation to Rule the Motion out of order

Sylvia: Second

JJ: Re Tradition visits.

What are steps following Tradition visits?

Heather will bring info back to the Area.

The Area will decide.

If breaking the Traditions, we can drop from the schedule. (Edward)

New Business:

Nominate Mark for RCM2

Question: Do you realize that this is a 2 Year commitment leading to Rcm1?

Mark agreed. Passed unanimously.

New Motions: Melissa (Policy Change)

1. Contact for Area Insurance Policy

SUSQUEHANNA AREA SERVICE COMMITTEE OF NARCOTICS ANONYMOUS MOTION FORM	
Maker:	Melissa S, Policy Chairperson
Second:	Edward W - Complete Defeat
Motion:	To Add to policy: The Policy Chair will be the point of contact for the Area Insurance Policy, including, but, not limited to: Certificates of Insurance, questions regarding coverage and claims, if applicable.
Intent:	Single point of accountability - Concept 5
Financial Impact:	None
Date:	11/13/2025
Tabled Until:	
Policy Motion:	Yes No (Circle One)
Accepted By:	
# For:	
# Against:	
# Abstain:	
	<input type="checkbox"/> PASS
	<input type="checkbox"/> FAIL
	<input type="checkbox"/> WITHDRAWN
	<input type="checkbox"/> OUT-OF-ORDER

Pro and Cons:

Sylvia: only in cases of financial liability?

The Treasurer should only be the point of contact. Just someone to make the phone call.

Edward explained that Policy will be in charge of Insurance Policy

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Derek: Intent? Concept 5

Jeff: Vote?

Second: Yes

Motion passed.

2. Policy Logging: Policy will log Policy, not the Secretary

SUSQUEHANNA AREA SERVICE COMMITTEE OF NARCOTICS ANONYMOUS MOTION FORM	
Maker:	Policy Subcommittee
Second:	How It Works
Motion:	To change Line item 13 under Subcommittee Responsibilities, Paragraph 2: "Responsibilities". Change the policy to read: "Updated Subcommittee guidelines shall be submitted annually to the Web Chair to post to Susqna.org"
Intent:	To reflect the change in responsibility since forming the Policy Subcommittee
Financial Impact:	none
Date:	11-13-2025
Tabled Until:	
Policy Motion:	Yes No (Circle One)
Accepted By:	
# For:	
# Against:	
# Abstain:	
	<ul style="list-style-type: none">• PASS• FAIL• WITHDRAWN• OUT-OF-ORDER

Jeff: Vote

Opposition? No

Motion passed

3. Webchair updates subcommittee guidelines on website annually

Sylvia: Give a date

July 1 is a good date for the subcommittees to give the updated guidelines before they leave their position

Motion tabled

Motion to close: Paul

Second: Yes

Close meeting with Serenity Prayer.

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Subcommittee Chair Attendance:

Sub-committee	Name	Nov '25	Dec '24	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '25	Aug '25	Sep '25	Oct '24
RCM	Ellen S 443-538-6039 ellenscu...	A	P	P	P	P	P	P	P	P	P	P	P
RCM II	David	P	P	A	A	P	P	P	P	P	P	P	A
Phone Line	Danielle D 410-322-0484 danielled...	P	P	A	A	A	P	P	P	A	P	P	P
Literature	Adrian ellenscu...	P	P	P	P	P	P	P	P	P	P	P	P
Special Events	Coale G 443-981-0325 cgwinner...	P	P	P	P	P	P	P	P	P	P	P	P
H&I	Jeff Caves 410-618-7151 jefferycav...	P	P	P	P	P	P	A	P	P	P	P	P
Website	Kevin D 443-417-7829 susqnaw...	P	P	A	P	P	P	P	P	P	P	A	P
PR	Heather 667-319-9108 hdsugar8...	P	P	P	P	P	A	P	P	P	A	P	P
Policy	Melissa S msutton8...	P	P	P	P	A	P	P	P	P	P	A	P
Mentor	Jeff H 443-903-1772 jeffjulie33...	P									P	P	

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November			
Homegroup Name Needed for Quorum:	Voting	Representing	Absent
Against All Odds	7		
Anonymous Group	2		
Back to Basics	3		
A High We Cannot Buy		1	
Back to Life			1
Bridging the Gap		2	
Brothers In Arms		2	
Changing On Faith	4		
Clean and Serene			2
Cleaning Up	3		
Complete Defeat	2		
Day by Day	2		
Delta Group			2
Early Birds			4
Free At Last	3		
Freedom Together			5
Getting Clean			2
Good Orderly Direction	4		
Gratitude Group			7
How It Works	10		
Looking Up	11		
Message of Hope		4	
More Will Be Revealed	2		
Nature of Recovery	2		
N.E. Way We Can	2		
Never Look Back			0
No Matter What			1
Our Primary Purpose	12		
Oxford Clean and Serene	10		
Phoenix Rising			20
Recover We Must	17		
Restored to Sanity	12		
Second Chance			17
Serenity at Seven	21		
Sisters of Serenity	20		
Spiritual Journey			2
Spud	21		
Staying Clean	22		
Surrender on Sundays	22		
Surrender to Win	27		
Surviving Saturday Night	22		
The Journey Continues			12
Together We Survive	21		
Ultimate Weapon	27		
Walk the Walk			12
We See the Light			12
Women on the Move	23		
Total: 47			

In Loving Service,
Jen Bridges