



**Area Service Committee Meeting Minutes**  
**September 11, 2025**

# ASC Minutes September 11, 2025

**Date:** 9/11/2025

**Called to order:** Paul L.

Time: 7:00am

Moment of silence followed by the Serenity Prayer.

Could someone please read

- Twelve Traditions:           John
- Twelve Concepts:           Billy
- GSR Responsibilities:        Brian

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## Roll Call:

- Chair
- Vice Chair
- Secretary
- Alt. Secretary
- Treasurer
- Alt. Treasurer
- RCM
- RCM II
- SE
- PR
- H&I
- Phone Line
- Literature
- Policy
- Website
- Mentor

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Total # Home Groups:     47

Total # GSR's Present:   27

# Voting GSR's:         25

- Quorum?: (Need 14)
  - Yes
  - No
-

**Are there any new GSR's?**

- Yes
- No

If yes, name (s):

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**Are there any groups wishing to start a new meeting in the area?**

- Yes
- No

If yes,

Name:

Night:

Time:

Location:

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**Subcommittee Reports:**

**PR: Heather**

PR

I made 22 drops and 13 missed. Had a couple people I picked up to help with drops. Went to do some drops myself and some places aren't even there anymore. So I crossed them off. Hoping to add some more people to help.

Questions/Discussions: None

# ASC Minutes September 11, 2025

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## Phone Line: Danielle

AREA SUBCOMMITTEE REPORT FORM

Subcommittee:Phoneline

Date: 9/11

Expense Report:

Previous Balance:

Income:

Subtotal:

Expenses:

Total Balance:

Report:

Open shifts

Sunday 7:30am-1pm 2 shifts, 5pm-8pm 1 shift, 8pm-11pm 1 shift

Monday 7:30am-1pm 1 shift, 1pm-5pm 1 shift, 5pm-8pm 1 shift

Monday-Tuesday overnight 11pm-7:30am 1 shift

Tuesday 7:30am-1pm 1 shift, 5pm-8pm 1 shift, 8pm-11pm 1 shift

Wednesday-Thursday overnight 11pm-7:30am 1 shift

Thursday 5pm-8pm 1 shift

Thursday-Friday overnight 11pm-7:30am 1 shift

Saturday 7:30am-1pm 1 shift

## Questions/Discussions:

Sesha: Time requirement for position

6mon to 1year

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# ASC Minutes September 11, 2025

## Literature: Adrian

AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Literature (Adrian)

Date: 9.11.2025

Expense Report:

Previous Balance:  
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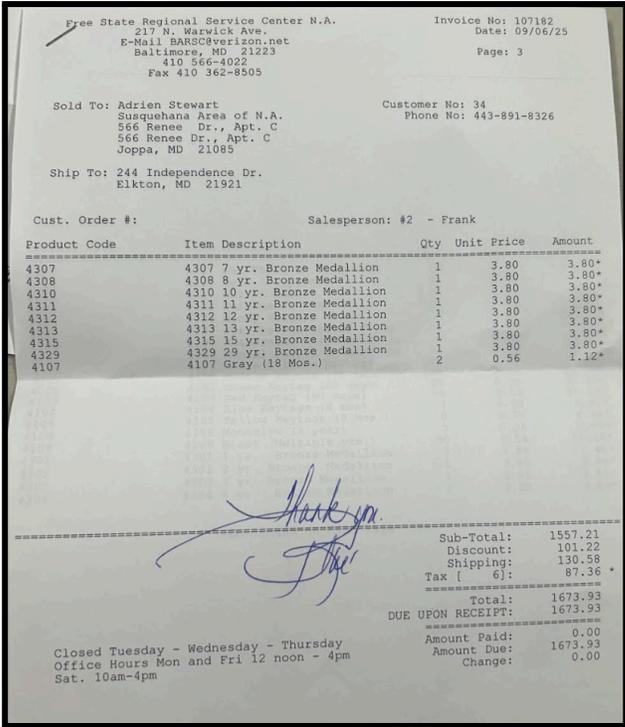
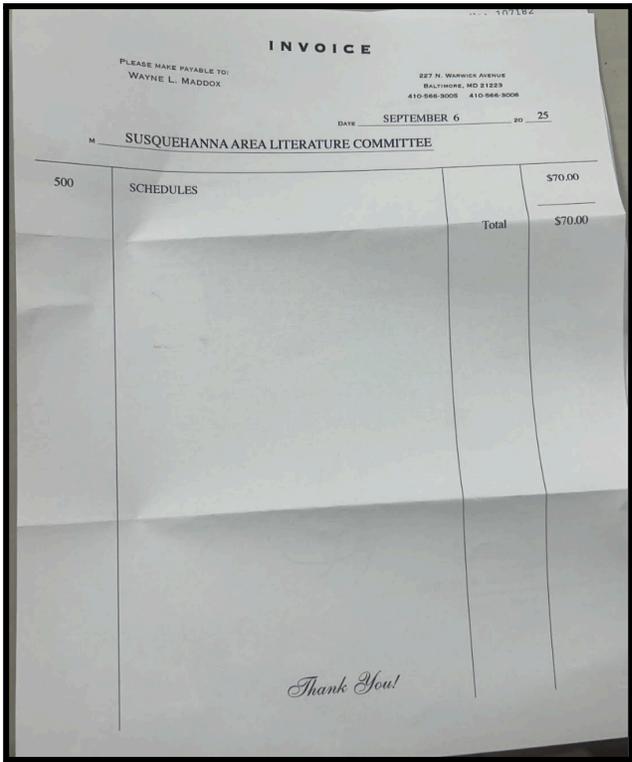
Income:

Subtotal:

Expenses: \$1673.93

Total Balance:

Report: Schedules cost \$70.00



Basic Texts are coming.

Questions/Discussions: Paul asked Melissa: Budget for literature?

Sylvia thinks it is \$1600.00. Melissa will confirm.

Ferdinand: So the Basic Texts will come next month? Yes

## ASC Minutes September 11, 2025

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### Special Events: Cole

AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Special Events

Date: 9/11/25

Expense Report:

Previous Balance: 1933.10

Income: 122

Subtotal: 2055.10

Expenses: 600.22

Total Balance: 1454.88

Report: The rave is fast approaching. We still need to sell tickets. We have not yet sold enough tickets to cover the cost of the event. The subcommittee met and has made a schedule of events for the next year. Kickball will be in Cecil County next spring and will replace softball. We will come to area next month and begin signing homegroups up for the holiday marathon this year, which will be at Cokesbury. This will begin at 6pm and continue until 11pm on Christmas eve, and will go from 7am to noon on Christmas day.

### Questions/Discussions:

JJ: In October are we doing Legends of the Fall?

Cole: Not enough time to get it together and we are concentrating on selling Rave tickets

We will start signing up people for the Marathon (Xmas Eve) early, in October.

We could use volunteers.

Pete: Contact you or just show up? Either

Six: Why are we not having breakfasts?

Coale: Expensive and intensive. Not many people come.

David: Luncheon/workshop?

Coale: Not enough bandwidth right now

Jeff: Speaker Jam

Coale: Yes. We can talk

Amanda: We don't know the complete budget for the year yet. Maybe a workshop would be a possibility.

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# ASC Minutes September 11, 2025

H&I: Jeff

Sept 11th, 2025

## H & I Subcommittee of Susquehanna Area NA

### Expense Report:

\$80 of \$150 spent on H&I Handbooks for Facility Coordinators

### Report:

Facility	Meetings missed	Open Panel Leader Positions	Open Facility Coordinator
Project Chesapeake	2/8	3 - 1st & 2nd Tuesday	0
Ashley	1/4	0	0
Harbor of Grace	0/5	0	0
Pyramid Walden	1/8	<u>Men</u> 1: 5th Thursday	1-Men
RCA	3/5	2: 2nd & 3rd Sundays	1
Brantwood	1/5		0
Perrypoint	1/9	1 - 1st Thursday	0
HCDC	0/4		1-Men
<b>Total</b>	<b>9/48</b>	<b>8</b>	<b>1</b>

New Business: Looking to Start An H&I Work shop  
H&I Speaker Jam

Questions/Discussions: None

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## Website: Coale

(Note: No report submitted)

The website works. We need more submissions through the website: like anniversaries or suggestions. Used for distribution lists and contacting people.

Questions/Discussions:

David: Does that include dating?

Coale: Will take suggestions on the functionality of the website

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# ASC Minutes September 11, 2025

## RCM/RCM II: Ellen/David

RCM Report Inbox x

◆ Summarize this email    ◆ Add to Calendar

 **Ellen** Thu, Sep 11, 6:40 PM  
to Jennifer ▾

Region meets this Saturday (9/13/25) so September Regional information will be shared at the October Area Meeting!

In loving service,  
Ellen S, RCM

Region doesn't meet until Saturday so there is no report.

Subcommittees are supposed to attend Regional Meetings. Folk are not showing up.

Questions/Discussions:

Coale: The Regional SE meeting is great. Very helpful. Go to yours. Every other month.

Jeff: Many folk show up consistently.

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## Policy: Melissa

AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Policy

Date: 9-11-2025

Expense Report:

Previous Balance:

Income:

Subtotal:

Expenses:

Total Balance:

Report:

We are making the approved changes to Policy, inserting any missing motions that affect or change Policy. We will email the updated Policy to the web chair once complete. This will likely occur in the next two weeks

ILS

Melissa S

 **2025 suggested policy updates DRAFT 7.2025.pdf**

Melissa believes the budget for Literature is \$1500.

# ASC Minutes September 11, 2025

## Questions/Discussion:

Jeff: Believes budget was increased recently to \$1600.00 within the last 6 to 9 months, when Adam was the Chair.

**Treasurer: Amanda**

<b>Report Date:</b> <u>9.11.2025</u>  <b>Revision #:</b> _____ <small>(Original is Rev 0)</small>	<b>Completed By:</b> <u>Amanda B.</u>
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Income & Donations	Expenses & Bills
Literature: \$ <u>1,218.00</u>  Donations: \$ <u>848.40</u>  Other: \$ _____  Other: \$ _____  Other: \$ _____  Other: \$ _____  Other: \$ _____  Other: \$ _____	Rent: \$ <u>30.00</u> <u>1109</u> <small>(\$30 monthly) Check #</small>  Area: \$ _____ <small>(minutes, postage, etc) Check #</small>  Literature: \$ <u>1,673.93</u> <u>Bill Pay</u> <small>(FSRCNA, restocking cost) Check #</small>  Schedules: \$ <u>70.00</u> <u>Bill Pay</u> <small>(Wayne Maddox) Check #</small>  Insurance: \$ <u>75.00</u> <u>Bill Pay</u> Check # _____  Other: \$ _____ Check # _____  Other: \$ _____ Check # _____  Other: \$ _____ Check # _____

\* - field is automatically calculated

Reconciliation	
Previous Balance: \$ <u>3,150.00</u> <small>(The lesser of prior remaining balance or prudent reserve)</small>  +/- Adjustment: \$ _____ <small>(errors, fees, etc)</small>  Adjusted Balance: \$ <u>3,150.00</u>  *Total Deposit: \$ <u>2,066.40</u>  *Total Expenses: \$ <u>1,848.93</u>	*Remaining Balance: \$ <u>3,367.47</u>  *Region Donation: \$ <u>217.47</u> <small>(If the remaining balance is above prudent reserve, the region donation is for the amount of excess. If the remaining balance is less than prudent reserve, no donation is made. Donation to region may also be withheld if the GGRs vote to do so.)</small> Check # _____  Prudent Reserve: \$ <u>3,150.00</u> <small>(Includes avg monthly expenses, fees for PO Box, Insurance, and special events)</small>  *Ending Balance: \$ <u>3,150.00</u>

\* - field is automatically calculated

Group Name	Type	Literature	Donation	Total Collected		
How It Works	Cash App	\$173.75	\$0.00	\$173.75	<b>Literature:</b>	\$ 1,218.00
Free At Last	Cash App	\$187.00	\$38.00	\$225.00	<b>Donations:</b>	\$ 848.40
Women On The Move	Cash App	\$123.00	\$0.00	\$123.00	<b>Cash App</b>	\$ 1,185.45
Looking Up Group	Cash App	\$5.20	\$350.00	\$355.20	<b>Money Order</b>	\$ 880.95
Spud	Cash App	\$79.25	\$7.75	\$87.00		
Delta Group	Cash App	\$8.00	\$0.00	\$8.00	<b>PR</b>	\$ 149.45
Against all Odds	Cash App	\$3.75	\$0.00	\$3.75	<b>H&amp;I</b>	\$ 82.25
Cleaning Up Group	Money Order	\$54.00	\$10.00	\$64.00		
More will Be Revealed	Money Order	\$13.75	\$1.25	\$15.00		
Our Primary Purpose	Money Order	\$49.25	\$79.75	\$129.00		
Recover We Must	Money Order	\$10.60	\$1.40	\$12.00		
Living Clean	Money Order	\$53.75	96.25	\$150.00		
Staying Clean	Money Order	\$89.25	\$16.75	\$106.00		
Back To Basics	Cash App	\$10.25	\$5.00	\$15.25		
Surviving Saturday Night	Cash App	\$97.25	\$0.00	\$97.25		
Good Orderly Direction	Cash App	\$0.00	\$87.00	\$87.00		
Gratitude Group	Money Order	\$66.25	\$0.00	\$66.25		
Changing On Faith	Money Order	\$45.80	\$114.20	160.00		
Surrender to Win	Money Order	\$45.70	\$0.00	45.70		
The Ultimate Weapon	Money Order	\$91.95	\$41.05	133.00		
personal	Cash App	\$10.25		10.25		

## ASC Minutes September 11, 2025

### Questions/Discussions:

Amanda: CashApp for HomeGroups. CashApp must be connected to a business account so a homegroup cannot have one. Donate to Area

When does SE need a check for the Marathon? December

Coale: Insurance question reviewed for Liability for White Water Rafting as our insurance policy does not cover sporting events.

Melissa: Guppy Gulch requires \$1 million liability policy for an organization

Amanda: What about softball?

Coale: We got the field because one of the members was a coach.

Melissa and Ellen suggest Personal Waivers in these situations.

Coale: SE will look into this

Paul: Looked into Certificate of Insurance. Why is it being paid weekly? Extra \$80/year

Amanda: The Secretary should be checking the "mailbox". Somewhere there is a key.

Paul: We need to look into the renewal of our Insurance Policy.

Melissa: What's up with the mailbox?

Amanda: We still have it. It is in HdG. Will get information about it.

Heather: Mindy most likely has the key.

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### **Other/Ad Hoc: Mentor (Jeff)**

Questions/Discussions: None

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### **Motion to approve last month's minutes?**

Motion: Heather

Second: Dave

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### **Sharing Session:**

Paul: When there is a Motion how does it get to Policy?

Melissa: Minutes are posted on the website and Policy Chair combs through it and updates the policy.

Jeff: Jeff believes the Literature budget increase happened last August.

Coale: Subcommittees can submit policy changes through the website

ASC Minutes September 11, 2025

Amanda: Adam asked her about the increase this past April.

Coale: We should use our Tax ID for event spaces. Questioned ethics of using the Region's tax ID for event spaces. Noted that there is also a defunct tax ID for SE.

Edward: Noted that the SE tax ID should not be used. Said it is valid to use the Region Tax ID

Jeff: Discussion returned to when Adam made the Motion to increase Literature.

Jeff: H and I Workshop how to do it?

Paul: Through subcommittee

Dave: Heather should ask the Region for a display table if she goes to VofH again. Suggests that Jeff ask for help from the Region for the H and I Workshop.

Melissa: Last April is a missing month

Adrian: Just talked to Adam. Adam said it was last April and it was from \$1500.00 to \$2000.00

Six: H and I volunteer speakers list from 2019 and he would like to refresh it. Please go back to the HG and ask for folk who have 6 months or more to volunteer for a new list of speakers.

Melissa: Found the Motion increasing Literature Budget in a folder of miscellaneous Area paperwork. The Literature budget is confirmed at \$2000.00.

4/10/25

SUSQUEHANNA AREA SERVICE COMMITTEE  
OF NARCOTICS ANONYMOUS  
MOTION FORM

Maker: Adam H Second: Adrian Stewart

Motion: Increase monthly literature restock budget from \$1500 to \$2000.00 for the Susquehanna Area

Intent: Increasing the budget will ensure our area will be able to restock all sold and donated literature each month.

Financial Impact: Assuming we meet prudent reserve, this could decrease our donation to the region on a monthly basis

Date: 4/10/25 Tabled Until: \_\_\_\_\_

Policy Motion: Yes No (Circle One)

Accepted By: Paul L

For: 24 Against: 0 Abstain: 0

PASS /  FAIL / WITHDRAWN / OUT-OF-ORDER (Circle One)

Jessica: GSRs should get a list of speaker volunteers

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**Old Business: None**





ASC Minutes September 11, 2025

**Monthly Group Attendance:**

Group Name	Sep '25	Oct '24	Nov '24	Dec '24	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '25	Aug '25
A High We Cannot Buy	A	V	V	V	V	V	V	V	V	V	V	V
Against all Odds	A	A	A	A	V	A	R	V	V	A	V	A
Anonymous Group	V	V	V	V	V	V	V	V	V	V	V	V
Back to Basics	V	A	A	V	A	A	R	V	V	V	A	V
Back to Life	A	R	A	A	R	A	R	A	A	A	A	A
Bridging the Gap	A	V	R	A	V	V	A	A	V	V	V	A
Brothers in Arms	A	V	R	V	V	V	V	V	V	V	V	A
Changing on Faith	V	V	V	V	V	V	V	V	V	V	V	V
Clean and Serene	V	V	V	V	V	V	V	V	V	V	V	V
Cleaning Up	V	R	R	V	R	A	V	A	R	V	R	R
Complete Defeat	V	R	V	V	A	V	A	V	A	A	V	A
Day by Day	A	A	A	A	A	A	V	V	V	A	A	A
Delta Group	V	A	V	V	V	V	V	R	V	V	A	A
Early Birds	A			A	A	A	A	A	A	A	A	A
Free at Last	V	V	V	V	V	A	V	V	V	V	V	V
Freedom Together	V	A	A	A	A	A	V	V	V	A	A	A
Getting Clean	R	R	R	R	A	A	R	R	A	R	R	R
Good orderly Direction	V	V	R	V	V	R	V	V	A	A	A	A
Gratitude Group	V	V	V	R	V	A	V	V	V	V	R	A
How it Works	A	R	V	A	V	V	V	R	V	R	V	V
Looking Up	V	R	R	A	A	R	R	V	V	A	V	V
Message of Hope	A	A	A	A	A	A	V	V	A	A	A	A
More Will Be Revealed	V	V	A	V	V	R	V	A	A	V	V	V
Nature of Recovery	A	V	V	V	V	V	V	A	V	V	V	V



# ASC Minutes September 11, 2025

Homegroup Name Needed for Quorum:	Voting	Representing	Absent
Against All Odds	<input type="checkbox"/>	<input type="checkbox"/>	7
Anonymous Group	7	<input type="checkbox"/>	<input type="checkbox"/>
Back to Basics	2	<input type="checkbox"/>	<input type="checkbox"/>
A High We Cannot Buy	<input type="checkbox"/>	<input type="checkbox"/>	2
Back to Life	<input type="checkbox"/>	<input type="checkbox"/>	3
Bridging the Gap	<input type="checkbox"/>	<input type="checkbox"/>	14
Brothers In Arms	<input type="checkbox"/>	<input type="checkbox"/>	5
Changing On Faith	3	<input type="checkbox"/>	<input type="checkbox"/>
Clean and Serene	7	<input type="checkbox"/>	<input type="checkbox"/>
Cleaning Up	3	<input type="checkbox"/>	<input type="checkbox"/>
Complete Defeat	7	<input type="checkbox"/>	<input type="checkbox"/>
Day by Day	<input type="checkbox"/>	<input type="checkbox"/>	7
Delta Group	7	<input type="checkbox"/>	<input type="checkbox"/>
Early Birds	<input type="checkbox"/>	<input type="checkbox"/>	7
Free At Last	2	<input type="checkbox"/>	<input type="checkbox"/>
Freedom Together	9	<input type="checkbox"/>	<input type="checkbox"/>
Getting Clean	<input type="checkbox"/>	7	<input type="checkbox"/>
Good Orderly Direction	7	<input type="checkbox"/>	<input type="checkbox"/>
Gratitude Group	7	<input type="checkbox"/>	<input type="checkbox"/>

How It Works	<input type="checkbox"/>	<input type="checkbox"/>	8
Looking Up	19	<input type="checkbox"/>	<input type="checkbox"/>
Message of Hope	<input type="checkbox"/>	<input type="checkbox"/>	7
More Will Be Revealed	12	<input type="checkbox"/>	<input type="checkbox"/>
Nature of Recovery	<input type="checkbox"/>	<input type="checkbox"/>	7
N.E. Way We Can	<input type="checkbox"/>	<input type="checkbox"/>	11
Never Look Back	<input type="checkbox"/>	<input type="checkbox"/>	12
No Matter What	<input type="checkbox"/>	<input type="checkbox"/>	13
Our Primary Purpose	7	<input type="checkbox"/>	<input type="checkbox"/>
Oxford Clean and Serene	<input type="checkbox"/>	<input type="checkbox"/>	7
Phoenix Rising	<input type="checkbox"/>	<input type="checkbox"/>	15
Recover We Must	13	<input type="checkbox"/>	<input type="checkbox"/>
Restored to Sanity	16	<input type="checkbox"/>	<input type="checkbox"/>
Second Chance	<input type="checkbox"/>	<input type="checkbox"/>	7
Serenity at Seven	7	<input type="checkbox"/>	<input type="checkbox"/>
Sisters of Serenity	13	<input type="checkbox"/>	<input type="checkbox"/>
Spiritual Journey	<input type="checkbox"/>	<input type="checkbox"/>	7
Spud	19	<input type="checkbox"/>	<input type="checkbox"/>
Staying Clean	25	<input type="checkbox"/>	<input type="checkbox"/>
Surrender on Sundays	<input type="checkbox"/>	<input type="checkbox"/>	8
Surrender to Win	20	<input type="checkbox"/>	<input type="checkbox"/>
Surviving Saturday Night	22	<input type="checkbox"/>	<input type="checkbox"/>

The Journey Continues	23	<input type="checkbox"/>	<input type="checkbox"/>
Together We Survive	<input type="checkbox"/>	7	<input type="checkbox"/>
Ultimate Weapon	20	<input type="checkbox"/>	<input type="checkbox"/>
Walk the Walk	<input type="checkbox"/>	<input type="checkbox"/>	14
We See the Light	<input type="checkbox"/>	<input type="checkbox"/>	20
Women on the Move	24	<input type="checkbox"/>	<input type="checkbox"/>
Total: 47			
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14 for quorum

In Loving Service,  
Jen Bridges