

ASC Minutes July 13, 2023



Area Service Committee Meeting Minutes

July 13, 2023

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The meeting came to order at 7 :00 pm

12 Traditions read by Tina K.

12 Concepts read by Jenn

GSR Responsibilities read by Danielle D.

There are 43 active groups in the area.

There are 25 voting members present

New GSR's:

John, Jamie, David

New Meetings:

Visitors:

Reports:

PR: Pete reporting.

Expenses \$150.00

Many drops made. Some missed. Need schedules. New people making drops. Pete could use assistance with Bel Air drops.

Phone Line: Kristina reporting.

No updates to report due to reporting not being available.

Regional phone line chair is stepping down; Kristina was asked to fill in the position, but she stated that she will decline.

Literature: Maria Reporting.

Expense Report:

Literature Sold: \$ 445.70

Donated Literature: \$ 189.00

Restock Literature: \$ 865.24

No regional schedules have been received. Waiting on 2 meetings to update so they can update.

***Corrected report received 7/15/23 from Maria. Updated report below:**

Literature Sold: \$1017.70

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Literature Donated: \$878.58

Restock Literature: \$865.24

Special Events: Sam reporting.

Expense Report: Previous Balance: \$ 564.38

Income: \$ 0

Subtotal: \$ 564.38

Expenses: \$ 153.00

Total Balance: \$ 411.27

Picnic: August 6, 12pm – 5pm, Susquehanna State Park, Deer Creek Picnic Area, Pavilion #2

948 Stafford Road (address to the actual picnic area)

Parking \$2.00 per vehicle

Softball: Every Sunday through 8/20/23 at 10 am at Box Hill South Park – 333 Windy Laurel Drive, Abingdon.

Spiritual Breakfast – planning for hopefully October

**Asking for increased funds for picnic

Sam reported that last month she was asked to get an idea of money needed for the picnic. She advised that she reviewed all bank statements and the picnic cost \$1400 last year. Sam discussed potentially putting in a motion to request an increased donation from area to be able to cover the cost. She advised that some home groups have donated directly to Special Events today.

Amber asked where the donations for softball went; Kristina advised that it went towards softball and receipts are available.

Jeff asked multiple questions about financing the picnic, and specific numbers. He asked when more information would be available. Sam advised that it would be on the website. Jeff asked if direct link could be added to the minutes. Link below:

<https://www.susqna.org/wp-content/uploads/2023/06/picnicflyer2023-2-scaled.jpg>

Tina asked if receipts could be turned in to area secretary to include in the minutes. She advised that when she was Special Events chair, they were required to stay within the money donated by area, and not use other money from the general Special Events funds.

H & I: Adam H reporting.

Expense report: N/A

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Facility	Meetings Missed	Open Panel Leader Positions	Open Panel Coordinator Positions
Brantwood	1	1	0
RCA	0	1	1
Perry Point	4?	4?	1
Ashley	0	0	0
Pyramid Waldon	1	0	0
Project Chesapeake	1	3	1
Harbor of Grace	0	0	0
Total	3-7?	5-9?	2

New Business:

Ashley typically holds two separate meetings on Wednesdays which have dedicated panel leaders to each. They have been combining these meetings and not separating the patients. Fred has been told they will begin separating the patients again in the future by the facility but also heard rumors that they will not. Awaiting update on how this will be handled

Cherisse from the VA (a facility contact) came in to let us know that nobody has been showing up for their commitments on Thursdays. We are in the process of contacting all listed panel leaders in the spreadsheet to ask status of their commitments. Likely need a new coordinator, but we can likely restructure the listed panel leaders to get it back on track.

HCDC Status- Norm L is still waiting approval to bring meetings in by the facility

Adam H is stepping down as H and I chair

Adam H is nominating Jess N for H and I chair

Annie Z stepping down as H and I vice chair, started school and unable to make area service
Sofie S nominated herself as H and I alt chair. She will receive support from Annie, Jess, and myself on the position for the next month. Planning on having a vote for her to take the position next month

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Website:

1. The website subcommittee meet in June 2023
2. Committee Members:
 - a. Joe C Web Committee Chair
 - b. John F: Trusted Servant
 - c. Bryan S: RCM 1 / Web Site Financial Caretaker
 - d. Sam S: Special Events Chair
 - e. Robert N: RCM 2
 - f. Edward W: Trusted Servant
 - g. Melissa S: Trusted Servant
 - h. Mike B: Trusted Servant
 - i. JJ: Trusted Servant
 - j. Trusted Advisors:
3. I would like to take a moment to thank the Fellowship for allowing me to serve in this position for the past two years. It has been an honor to serve. Thank you.
4. Website and FB page are running at 100%.
5. **Check Bulletin Board: GSRs, Sub Committee Chairs, and members of this Fellowship should regularly check the Web Site Bulletin Board and new Facebook page for real-time Susquehanna Area updated news and events.**
6. Please use the Anniversary Update sheets circulating around the room to list anniversaries.
7. **Open H&I and Phone Line** commitments updated monthly found on the H&I and Phone Line Web pages, respectively. GSRs are encouraged to visit both the Website and the FB page regularly to get up-to-date information to report to their Groups.

Submitted in loving service,

Joe C

Tel: 443-208-4206

Treasurer Report:

Tom G reporting:

Income:

*Literature: \$ 1021.70

*Donations: \$ 997.58

Expenses:

Rent: \$30.00 (Check 1077)

Literature: \$ 865.24 (Bill Pay)

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Special Events: \$ 550.00 (Transfer)

Reconciliation:

Previous Balance:	\$ 3648.64
+/- Bank Adjustment:	\$ 1536.82
Adjusted Balance:	\$ 5185.46
Total Deposit:	\$ 2019.28
Total Expenses:	\$ 1445.24
Remaining Balance:	\$ 5759.50
Region Donation:	\$ 2609.50 (Bill Pay)
Prudent Reserve:	\$ 3150.00
Ending Balance:	\$ -

*Please see attached for itemized listing of donations.

RCM/RCM2: Rob reporting.

RCM Report

July 8, 2023

Region met during off-month July 8th, 2023

I attended virtually, and we continue to need trusted servants to participate at the regional level. We have a new Regional Chair, Arielle from Bay Area (was VC) Multiple positions remain vacant: (Vice-chair, vice-treasurer, Alt-Secretary a reminder: subcommittee chairs should be participating / meeting with Regional subcommittee chairs.)

Regional policy adhoc committee continues to work on reviewing and cleaning up policy.

There is an opening on the Free State Convention Board, as the chairperson has stepped down and resigned from the board.

Convention site is live, with lower food prices.

RD Report:

News:

- Guide for world service will be open for review shortly.
- IFPT has been updated with new revisions.
- There are job openings at our World Service Center for writers.
- Zonal Forum is being held in C&P region July 26th.

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- Workshop's on predatory & disruptive behavior will be held during this time and will be available during /afterwards depending of wifi service.

Rob N, srjn@verizon.net, 443-866-2201

Policy: Bryan reporting. Nothing to report.

Motion to approve last month's minutes: Zoey H. Second: Jeff

Sharing Session:

John advised that We See the Light is listed incorrectly on the schedule. It should be 224 East Main St, Elkton, MD

Tina asked about homegroups that have ordered regional schedules, but have not gotten them. She asked if home groups will be refunded. Mike advised that they would need to check. Bryan reported that region will not be printing schedules anymore, and they are still discussing how to proceed. He advised that areas can print them, but it seems that no definitive decision has been made at the regional level. Dylan advised that the area could make a motion to print schedules if they so choose.

Tina asked if donations made to Special Events are earmarked for specific events or just to Special Events generally. Last month's minutes were reviewed – donations made directly to Special Events will go to the subcommittee generally, not to a specific event.

Discussion was held regarding current Special Events policy about using general funds in addition to the money that area donates for annual picnic.

Jeff asked how GSR's can get a concrete answer regarding how SE donations are utilized.

Bryan read financial portion of the Special Events policy.

Tina asked if home groups were announcing how donations were being used at the beginning of the meetings (i.e., when basket is passed and statement made about 7th Tradition, are they announcing money will be used for coffee, literature, special events, etc.?)

Bryan advised that each group is autonomous and can utilize their funds how they see fit.

Amber advised that she took it back to her homegroup, and was informed that this was not how things were supposed to operate, and that there needs to be transparency and accountability for how Special Events funds are being used. She discussed attending softball and questioned what happens with money donated at softball games – are they going to pay for the fields? Kristina responded that the softball field is free, and donations were used to replace soft balls. She indicated that receipts are available for that purchase.

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The discussion was escalating, and Bryan offered to Sam that her integrity is not in question, but the issue is the fund flow.

Amber asked for more transparency regarding itemization of expenses, and suggested that Special Events make a portal to provide interested parties the ability to see the income and expenses of Special Events.

Rob suggested that there is a need for more clarity regarding home groups' donations directly to special events, and ramifications of such. He suggested that the Serenity Prayer be said again because the "room has gotten heavy".

Amanda offered that perhaps when GSR's check in and give orders and donations, they could advise how much of that donation they would like to go to Special Events, then the treasurer could make the transaction to Special Events subcommittee to provide a paper trail.

Old Business:

Elections:

Nominations from last month's meeting were reviewed. Each nominee qualified themselves and GSR's were given opportunity to ask questions before voting. Election results as follows:

Chair – Dylan L.

Vice Chair – Paul L.

Secretary – Mindy C.

Treasurer – Tom G.

Alternate Treasurer – Amanda B.

RCM –Rob N.

RCM2 –Jeff T.

Special Events –Sam S.

Public Relations –Pete B.

H&I –Annie revoked her nomination; Adam H. nominated Jess N. Jess qualified herself and was voted in.

Literature – Maria M. Mike M. advised that the clean time requirement would need to be made. John made a motion to waive clean time requirement. Marshall seconded. Vote held and it was passed to waive clean time requirement. Vote held for position and Maria was voted in.

Policy –Bryan S.

Website –John F. JJ motioned that clean time requirement be waived; Jeff seconded. Vote was held and passed to waive clean time requirement. Position vote held and John was voted in.

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Phoneline –Kristina nominated. JJ motioned and Danielle seconded motion to waive clean time requirement. Vote held and clean time requirement waived. Vote held for position, Kristina voted in.

GSR attendance verified, as there is a motion to be voted on. 20 GSR's still in attendance; there is still quorum.

New Business:

Motions:

Motion 1: Maker – Sam S (Special Events Chair), Second – Meghan M (Getting Clean)

Motion: Increase of funds for picnic to \$550 to cover cost (increase of \$150).

Intent: To be able to hold a picnic and have enough food.

Financial Impact: Additional \$150 to Special Events from area for the picnic.

Motion discussed and clarified.

Friendly amendment added that states, "Area will donate \$550 for area picnic".

This is a policy motion, Ellen S. and John called for a vote. 15 votes for the motion. Motion passed

Motion to close: JJ Second: John

Meeting ended at 8:45 pm

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Attendance:

P=Present A=Absent V=Voting R=Represented by Vac=Vacant I=Inactive

Executive Body Attendance:

Title	Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Chair	Mike M. 412-808-5123 michaelmorrisd@gmail.com	P	P	P	A	P	P	P	P	P	P	P	P
Vice Chair	Dylan L. 410-487-1044, Lewidy11@gmail.com	P	P	P	P	P	A	A	P	P	A	P	p
Secretary	Mindy C. 410-299-8077 Mindy.coyne@gmail.com	P	A	P	P	P	P	P	P	P	A	P	P
Treasurer	Tom G. 667-444-1011 thomas@giambalvo.us	P	P	P	P	P	P	P	P	p	P	P	P
Alt. Treasurer	Amanda B. 443-802-3620	P	P	P	P	P	P	P	P	P	P	P	P

Subcommittee Chair Attendance:

Subcommittee	Name	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
RCM	Bryan S. bsutt52404@gmail.com	P	P	P	P	A	P	A	P	P	P	A	P
RCM II	Rob N. 443-866-2201 srjn@verizon.net	P	P	P	P	P	A	P	P	P	P	P	P
Phone Line	Kristina M. 410-776-9987 Kmoehr1109@gmail.com	P	P	P	P	P	P	P	P	P	A	P	A
Literature	Tabby C. 443-910-7827	A	P	P	P	P	P	P	P	P	P	P	P
Special Events	Sam S. 443-564-0841 samantha.sagner@yahoo.com	P	P	P	P	P	P	P	P	P	P	P	P
H&I	Adam H. 410-459-4008 a.hutchinson459@gmail.com	P	P	P	P	P	P	P	P	A	P	P	P
Website	Joe C. 443-208-4206 josephcampsc@outlook.com	A	P	P	P	P	A	P	A	A	A	P	A
PR	Pete B. 410-688-5352 Petebennett92670@gmail.com	P	P	P	P	P	P	P	P	A	P	P	P
Policy	Bryan S. bsutt52404@gmail.com	P	P	A	P	A	P	A	P	P	P	A	P

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Monthly Group Attendance:

Group Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
A High We Cannot Buy	V	V	V	V	V	V	V	V	R	V	V	V
Against all Odds	V	V	V	V	A	V	V	A	V	A	R	V
Anonymous Group	V	V	V	V	V	V	V	R	V	A	V	A
A Work in Progress	A								NEW	A	A	V
Back to Basics	V	V	V	V	V	V	V	V	A	V	A	A
Back to Life	A	A	A	A	V	A	A	R	A	A	A	A
Bridging the Gap	R	V	V	V	V	V	V	R	A	V	V	A
Brothers in Arms	V	V	V	V	A	V	A	V	V	V	V	V
Changing on Faith	V	V	V	R	V	V	V	V	R	V	V	V
Clean and Serene	A	R	R	V	R	V	A	A	A	A	A	A
Cleaning Up	V	A	V	A	A	A	V	V	V	V	V	V
Complete Defeat	V	R	R	V	R	A	R	V	R	A	A	A
Day by Day	R	A	A	R	A	R	V	R	A	V	V	V
Delta Group	A	V	V	A	A	A	V	V	A	V	V	A
Free at Last	V	V	R	V	R	V	V	V	V	V	V	V
Freebirds	A	A	A	A	A	A	A	A	A	A	A	A
Getting Clean	V	A	V	A	V	R	V	V	A	V	V	V
Good orderly Direction	V	V	V	V	V	V	V	V	A	V	V	V
Gratitude Group	V	A	A	A	A	A	A	A	A	A	A	A
High Hopes	A	A	A	A	A	A	A	A	A	A	A	A
How it Works	V	V	V	V	V	R	V	V	A	V	V	R
The Journey Continues	A	A	A	A	A	A	R	A	A	A	A	A
Looking Up	V	V	V	V	V	R	V	V	V	V	V	V
Message of Hope	R	R	V	A	R	A	R	A	A	R	R	R
More Will Be Revealed	A	R	V	A	V	V	R	V	V	V	A	A
Nature of Recovery	V	R	A	A	A	A	V	A	R	V	V	A
NA Way we Can	A	A	A	A	R	R	V	V	V	A	A	A

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Our Primary Purpose	A	R	R	A	A	A	A	A	A	A	A	A
Oxford Clean and Serene	V	V	V	A	V	V	V	V	A	V	V	V
Phoenix Rising	A	A	A	A	V	V	A	A	V	A	V	A
Restored to Sanity	V	V	V	V	V	V	V	V	A	A	A	V
Serenity at 7	V	V	V	A	V	V	V	A	A	A	V	A
Sisters of Serenity	A								V	A	A	A
Spiritual Journey	A	A	A	A	A	A	A	R	A	A	A	A
Staying Clean	V	V	V	V	V	V	A	V	A	A	V	A
Surrender to Win	V	V	V	V	V	V	V	V	V	V	V	V
Surviving Sat. Night	V	V	V	A	V	V	V	V	A	V	V	V
Ties that Bind	A	V	A	V	V	A	V	V	A	V	V	A
Ultimate Weapon	V	A	A	A	A	A	A	A	A	V	V	V
Walk the Walk	A	A	A	A	A	A	V	V	A	A	A	A
We See the Light	V	V	V	V	V	V	V	A	A	A	A	A
When Stay Night Special	V										NEW	A
Why We Stay	A	A	A	A	A	A	A	V	A	V	A	A
Women on the Move	V	R	A	A	V	A	V	A	A	A	R	A
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Total Groups	44	44	44	43	44	42	42	42	42	43	43	44
Total Attendance	29	27	26	19	24	24	29	26	16	22	26	20
Voting GSRs	25	20	22	17	22	19	25	21	11	21	22	18
QUORUM	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

Yours in service,
Mindy

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Public Relations Date: 2-13-23

Expense Report

Previous Balance: _____
Income: -0-
Subtotal: _____
Expenses: \$150
Total Balance: _____

Report:

Many drops made
Some missed
Need Schedules
~~are~~
New People making drops

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Literature Date: 7-13-23

Expense Report

Previous Balance: -912.53
Income: _____
Subtotal: _____
Expenses: 865.24
Total Balance: _____

Correction

Lit Sold -	1,017.70
Lit Donated -	878.58
Prestock -	865.24
Schedules -	0

Report:

restock \$865.24
Lit Sold \$445.70
Do Noted \$189
Regional
No Schedules recieved
Area Meeting

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Special Events Date: 7/13/23

Expense Report

Previous Balance: ~~564.38~~ ^{\$}564.38
Income: \$0.
Subtotal: 564.38
Expenses: -\$153.
Total Balance: \$ 411.38

Report:

Picnic - Aug 6 12-5 Susq State Park
Deer Creek picnic area, pavilion #2
948 Stafford Rd.

Softball. Every Sunday @ 10am. thru Aug 20.
333 Windy Laurel way

AA Asking for increased funds for picnic
planning for breakfast (hopefully Oct)

July 13th 2023

H & I Subcommittee of Susquehanna Area NA

Expense Report: N/A

Report:

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WEB Site Report: 07/11/2023 (susqna.org or susqarea.org)

By: Joe C

1. The website subcommittee meet in June 2023
2. Committee Members:
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Submitted in loving service,

Joe C

Tel: 443-208-4206

Report Date: Jul 13, 2023

Completed By: Tom G.

Revision #: 0

(Original is Rev 0)

Income & Donations	
Literature: \$	<u>1,021.70</u>
Donations: \$	<u>997.58</u>
Other: \$	<u> </u>
Other: \$	<u> </u>
Other: \$	<u> </u>
Other: \$	<u> </u>
Other: \$	<u> </u>
Other: \$	<u> </u>

Expenses & Bills	
Rent: \$	<u>30.00</u> <u>1077</u>
<small>(\$30 monthly)</small>	Check #
Area: \$	<u> </u> <u> </u>
<small>(minutes, postage, etc)</small>	Check #
Literature: \$	<u>865.24</u> <u>Bill Pay</u>
<small>(FSRCNA, restocking cost)</small>	Check #
Schedules and Forms: \$	<u> </u> <u> </u>
<small>(Wayne Maddox)</small>	Check #
Other: Special Events \$	<u>550.00</u> <u>Transfer</u>
	Check #
Other: \$	<u> </u> <u> </u>
	Check #
Other: \$	<u> </u> <u> </u>
	Check #
Other: \$	<u> </u> <u> </u>
	Check #

* - field is automatically calculated

Reconciliation			
Previous Balance: \$	<u>3,648.64</u>	*Remaining Balance: \$	<u>5,759.50</u>
<small>(The lessor of prior remaining balance or prudent reserve)</small>			
+/- Adjustment: \$	<u>1,536.82</u>	*Region Donation: \$	<u>2,609.50</u> <u>Bill Pay</u>
<small>(errors, fees, etc)</small>		<small>(If the remaining balance is above prudent reserve, the region donation is for the amount of excess. If the remaining balance is less than prudent reserve, no donation is made. Donation to region may also be withheld if the GSRs vote to do so.)</small>	Check #
Adjusted Balance: \$	<u>5,185.46</u>	Prudent Reserve: \$	<u>3,150.00</u>
		<small>(Includes avg monthly expenses, fees for PO Box, Insurance, and special events)</small>	
*Total Deposit: \$	<u>2,019.28</u>	*Ending Balance: \$	<u>-</u>
*Total Expenses: \$	<u>1,445.24</u>		

* - field is automatically calculated

Group Name	Type	Literature	Donation	Total Collected
Surrender to Win	Cash App	\$78.20	\$70.00	\$148.20
Anonymous Group	Money Order		\$65.00	\$65.00
Free at Last	Cash App	\$71.00	\$4.00	\$75.00
Changing on Faith	Money Order	\$30.50	\$119.04	\$149.54
Day by Day	Money Order	\$9.10	\$244.54	\$253.64
Looking Up Group	Money Order	\$33.25	\$16.75	\$50.00
Good Orderly Direction	Cash App	\$26.30	\$20.00	\$46.30
More Will Be Revealed	Cash App	\$7.50		\$7.50
Complete Defeat	Money Order	\$47.00	\$85.00	\$132.00
Cleaning Up Group	Money Order	\$10.75	\$26.25	\$37.00
Getting Clean	Money Order	\$8.00	\$12.00	\$20.00
How It Works	Money Order	\$194.50		\$194.50
Brothers in Arms	Money Order	\$103.50	\$23.00	\$126.50
We See the Light	Money Order	\$64.65	\$5.35	\$70.00
Staying Clean	Money Order	\$104.50	\$0.50	\$105.00
Restored to Sanity	Cash App		\$200.00	\$200.00
Back to Basics	Money Order	\$94.50	\$5.50	\$100.00
Wednesday Night Special	Money Order	\$4.00	\$4.00	8.00
Bridging the Gap	Money Order	\$4.00	\$14.00	18.00
Nature of Recovery	Money Order	\$35.75	\$80.00	115.75
Ultimate Weapon	Cash App	\$38.35		38.35
Delta Group	Cash App	\$31.00		31.00
Back to Life	Cash App	\$25.35	\$2.65	28.00

Literature:	\$	1,021.70
Donations:	\$	997.58
Cash App	\$	574.35
Money Order	\$	1,444.93
PR	\$	150.00
H&I	\$	
Phoneline	\$	

RCM Report

July 8, 2023

Region met during off-month July 8th, 2023

I attended virtually, and we continue to need trusted servants to participate at the regional level. We have a new Regional Chair, Arielle from Bay Area (was VC) Multiple positions remain vacant: (Vice-chair, vice-treasurer, Alt-Secretary a reminder: subcommittee chairs should be participating / meeting with Regional subcommittee chairs.)

Regional policy adhoc committee continues to work on reviewing and cleaning up policy.

There is an opening on the Free State Convention Board, as the chairperson has stepped down and resigned from the board.

Convention site is live, with lower food prices.

RD Report:

News:

- Guide for world service will be open for review shortly.
- IFPT has been updated with new revisions.
- There are job openings at our World Service Center for writers.
- Zonal Forum is being held in C&P region July 26th.
- Workshop's on predatory & disruptive behavior will be held during this time and will be available during /afterwards depending of wifi service.

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SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS

MOTION FORM

Maker: Sam S- Second: Meghan M (Getting Clean)

Motion:

Increase of funds for picnic to \$550
to cover cost (increase of \$150)
Friendly Amendment - Donate \$550 for Area Picnic.
Area will ↑

Intent:

To be able to hold a picnic and
have enough food.

Financial Impact:

Additional \$150 to special events from area
for picnic

Date: 7/13/23

Tabled Until: _____

Policy Motion: Yes No (Circle One)

Accepted By: _____

For: _____

Against: _____

Abstain: _____

PASS / FAIL / WITHDRAWN / OUT-OF-ORDER (Circle One)