

ASC Minutes February 10, 2022



**Area Service Committee Meeting Minutes**

**February 10, 2022**

## ASC Minutes February 10, 2022

The meeting came to order at 7:00 pm.

12 Traditions read by Sam S.

12 Concepts read by Kevin C.

GSR Responsibilities read

There are 45 active groups in the area.

There are 23 voting members present

**New GSR's:** Dwayne, Melissa

**New Meeting:**

Walk the Walk, 8 pm Tues,  
St Mary Anne's Episcopal Church  
North East, MD 21901

**Visitors:** n/a

**Reports:**

**Chair:** Jason reporting, nothing to report.

**Vice Chair:** Mike reporting, nothing to report.

**Secretary:** Mindy reporting. Nothing to report.

**PR:** Pete reporting.

All drops are covered and being done.

Ashley has requested Step Working Guides for "their" halfway houses.

Discussion was held regarding if they are going to meetings or not. It was confirmed that they are out in the community, and that they are required to have a sponsor who can also assist in getting them books. Dylan advised that if they are going to meetings, they should be able to get them there. Bryan indicated that PR policy should outline if this is acceptable. Dylan will provide policy to Pete.

Need help with outreach.

Planning on doing a Rage Against Addiction event "Memory Walk".

Mindy will review attendance and let Pete know groups that are not coming to area.

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**GSR's:** Please announce at home groups that PR needs assistance.

**Phone Line:** Angela reporting; Heather had to leave early.

We had more calls in January.

Total calls: 106

Missed called: 24 – 13 = >11 (10.38%)

Voicemails: 24=>11 w/name and message

Open shifts:

Monday 7:30 am – 1 pm

Thursday – Friday overnight

Friday: 7:30 am – 1 pm

**Literature:** Mandy reporting.

Literature sold: \$870.50

Donated literature: \$38.25

Restock literature: \$879.62

The service center is out of hardback Basic Texts again so if you get softback instead, that's why. They also have not printed Regional Schedules since COVID, so I cannot order any. I also thought we had more schedules than we do and I didn't order any, so I'm sorry if your group doesn't get any schedules this month. There is a PDF on the website that groups can download and print at home if you all need them before next month.

ILS, Mandy

**Special Events:** Sam reporting.

Expense Report: Previous Balance: \$1672.43

Income: \$ 0

Subtotal: \$ 1672.43

Expenses: \$0

Total Balance: \$1672.43

Cash App for Special Events \$specialeventssusqna

Upcoming Events:

Spiritual Hike – April 24, Stepping Stone area at 12 pm/1pm

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Softball – Early May – August

Spring Dance – TBD

**H & I:** Adam reporting.

All meetings met. Pyramid Walden wishes to start a new weekday of meetings. Tuesdays at 7 pm. Asking GSR's to get the word out to anyone who may be interested in becoming a panel leader.

Harbor of Grace and Project Chesapeake are still meeting via Zoom.

Chris asked if Pyramid Walden is virtual or in person. They are in person. All shifts full, but the facility is requesting a meeting on Tuesdays.

**Website:** Joe reporting.

WEB Site Report: 2/10/22 (susqna.org or susqarea.org)

By: Joe C

1. The website subcommittee: attended by members and workgroups met via Zoom on January 25, 2022.
2. Committee members:
  - a. Joe C – web committee chair
  - b. Robert N – Policy Committee chair
  - c. Tom G – spearheading the web platform workgroup
  - d. Bryan S – spearheading web design workgroup
  - e. Sam S – spearheading the social media workgroup
  - f. Melissa S – trusted servant
  - g. Mike B – trusted servant
  - h. Trusted advisors
3. Website is running at 100% with no problems reported in the past few weeks, however we were unable to update the site for a 36-hour period. We contact the web administrator (Louie P) and the problem was addressed and corrected. This situation will be eliminated when the new platform is brought online.
4. The social media policy workgroup (Sam S is the workgroup leader) completed its task and moved the draft Susquehanna Area Social Media Policy on to the policy committee (Rob N is Chair) for approval and movement. The draft is on the web site for examination. **\*\*Draft also included in February minutes\*\***
5. Timeline: we have readdressed our goals; deciding to pause the new website design until after election of the next web site chair in July 2022.
6. Platform workgroup: we will continue to move forward on selection of a new platform and complete migration prior to July 2022. That will give us a time to address any



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migration problems. We are asking that the SASC make available a yearly budget of \$300.00 which we estimate will cover the cost of the new platform.

7. Website Design Workgroup: Is currently awaiting Social Media Policy guidance so that we can deploy the new Susquehanna Area FB page and begin work on additional social media presence.
8. **Check Bulletin Board:** GSR's and Sub Committee Chairs are encouraged to check the Web Site Bulletin Board regularly so that they can report relevant updated information to their groups' subcommittees. Additionally, GSR's and Sub Committee Chairs are encouraged to use the contact form, on the Web Site to report Group and subcommittee updates for posting on the Bulletin Board.
9. To better carry the message of recovery to the addict who still suffers, we are entertaining suggestions from the Fellowship for ways that the Website and social media pages can better serve our primary mission. If you have any ideas or suggestions please feel free to contact us through our website (susqna.org) contacts form or you can reach Joe C directly at 443-208-4206. Be sure to leave a contact number and a detailed message so that we can reach you with any questions we might have about your suggestions.
10. Please use the Anniversary update link (on the Web site) as well as the Anniversary Update sheets that are circulating around the room to list anniversaries.
11. If you find links on the website that are not working, you can use the "Contact Us" link under "Contact" on susqna.org or contact me directly at 443-208-4206. Please leave a detailed message and a call-back number or email address.
12. Open H&I commitments updated monthly found on the H&I Web page. GSR's encouraged to visit the Website to get up to date information to report to their groups.
13. As always, we invite all Fellowship members to participate on the website committee. The Website Committee meets the 4<sup>th</sup> Tuesday monthly at 7:30 pm via Zoom (Meeting ID: 894-2913-4297 PW: 7101239)

Submitted in loving service,

Web Site Subcommittee  
2/10/2022 jc

### Treasurer Report: Tom reporting.

Income: Literature: \$ 787.40  
Donations: \$ 828.70  
Expenses: Rent: \$30.00 (Check #1053)  
Literature: \$ 879.62 (Bill Pay)

Previous Balance: \$ 2906.86  
+/- Bank Adjustment: \$ n/a

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Adjusted Balance:	\$ 2906.86
Total Deposit:	\$ 1616.10
Total Expenses:	\$ 909.62
Remaining Balance:	\$ 3613.34
Region Donation:	\$ 463.34 (Bill Pay)
Prudent Reserve:	\$ 3150.00
Ending Balance:	\$ -

\*Groups and Individual Donations: \$

Literature \$

\*Please see attached for itemized listing of donations.

**RCM:** Dylan reporting.

CAR Report responses have been very sporadic. GSR's please get your responses in as soon as possible.

**RCM2:** No report

**Policy:** Rob reporting.

Joe advised that the social media policy was written for area, not for the website. Kudos to Sam S for her work on this project.

Rob added that policy is working on creating a policy "package" with everything together in one place.

**Other/Ad Hoc:** n/a

Motion to approve last month's minutes by Chris F, seconded by Joe C.

**Sharing Session:**

**Old Business:**

**New Business:**

H&I Chair stepped down. Nomination for Adam H. Adam qualified himself. Vote held; Adam unanimously voted in.

**Motions:**

**Motion 1 :**

Maker: Joe C , Website Subcommittee

Second: Changing on Faith

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Motion: To increase prudent reserve by \$150

Intent: To fund website

Financial Impact: \$150

Joe explained that as it stands currently, the area does not have autonomy over the website, which could pose a significant problem if something were to happen to the website administrator. No platform has been chosen – website committee needs to have the finances available before selection.

Quarum verified

Melissa called for vote. Dylan seconded.

Vote made and motion passed unanimously.

Tom suggested that prudent reserve be raised by the extra \$150. Prudent Reserve currently includes website expenses. It was clarified that this would require a policy motion be made.

Jason asked if the website comes in less, what would happen.

Dylan moved to make a friendly amendment to change the wording of the motion to say “up to \$300 annually”.

*Amended motion:*

Motion: To fund the website subcommittee up to \$300 annually

Intent: To pay for website platform.

Financial Impact: \$300 annually

Vote called: motion approved unanimously;

### Motion 2:

Maker: Joe C, website subcommittee

Second: Changing on Faith

Motion: To clarify use of social media by all SASC entities.

Financial Impact: none

Dylan moved to table so GSR's could take back to homegroup. Melissa seconded.

Vote unanimously passed to table motion until next month.

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Joe reminded all to utilize the anniversary form going around so they can be listed on the website.

Mindy reminded GSR's to sign in on the sheet.

No new business.

Motion to close by Dylan. Seconded by Chris.

Meeting ended at 7:56 pm



## ASC Minutes February 10, 2022

### Attendance:

P=Present    A=Absent    V=Voting    R=Represented by    Vac=Vacant    I=Inactive

### **Executive Body Attendance:**

Title	Name	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan
Chair	Jason C. 410-207-4783 Jasonchrystal80@gmail.com	P	P	A	P	P	P	P	P	P	P	P	A
Vice Chair	Mike M. 412-808-5123 michaeltmorrissd@gmail.com	P	P	P	P	P	A	P	P	A	P	P	P
Secretary	Mindy C. 410-299-8077 Mindy.coyne@gmail.com	P	P	P	P	P	P	P	P	P	P	P	P
Treasurer	Tom G. 667-444-1011 thomas@giambalvo.us	P	P	P	P	P	P	P	P	P	P	A	P
Alt. Treasurer	Amanda 443-802-3620	P	P	P	A	P	P	P	P	P	P	P	P

### **Subcommittee Chair Attendance:**

Subcommittee	Name	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
RCM	Dylan L. 410-487-1044, rcmsusquehanna@gmail.com	P	P	P	P	P	P	P	P	P	P	P	P
RCM II	Bryan S. bsutt52404@gmail.com	P	P	P	P	P	P	P	P	P	P	P	A
Phone Line	Heather D. 667-319-9108 Hdsugar80@gmail.com	P	P	A	P	P	P	P	P	P	P	A	P
Literature	Mandy T. 443-752-2665 amanda.testerman1@gmail.com	P	A	P	P	P	P	P	P	P	P	P	P
Special Events	Sam S. 443-564-0841 samantha.sagner@yahoo.com	A	A	Vac	P	P	P	P	P	P	P	P	P
H&I	Adam H. 410-459-4008 a.hutchinson459@gmail.com	V	P	A	P	P	P	P	P	P	A	A	A
Website	Joe C. 443-208-4206 josephcampsc@outlook.com	P	P	P	P	A	P	P	P	P	P	P	P
PR	Pete B. 410-688-5352 Petebenett92670@gmail.com	P	P	P	P	P	P	P	P	P	P	P	A
Policy	Rob N. 443-866-2201 srjn@verizon.net	A	P	P	P	P	P	P	A	A	P	P	A
Mentor	VACANT	V		P	P	A	V				VAC	VAC	VAC

# ASC Minutes February 10, 2022

**Monthly Group Attendance:**

[illegible]



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Group Name	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan
Nothing to Fear	A	A	A	A	A	A	A	A	A	A	A	A
Oxford Clean and Serene	V	A	V	V	A	A	A	V	V	V	A	V
Our Primary Purpose	A	V	V	A	V	V	V	V	V	V	R	R
Out and Proud	I			NEW	A	A	A	I	I	I	I	I
Phoenix Rising	V	A	A	A	A	A	A	A	A	A	A	R
Restored to Sanity	V	V	V	V	A	V	V	V	V	V	A	R
Saturday Surrender	A	A	A	A	A	A	A	A	A	A	A	A
Searching for Serenity	A	A	A	A	A	A	A	A	A	A	A	A
Serenity at 7	R	A	I	I		I	I	V	V	I	A	V
Sisters of Serenity	A	A	A	A	A	A	A	A	A	A	A	V
Spiritual Journey	V	A	A	A	A	A	R	R	R	A	A	A
Staying Clean	V	A	A	A	A	A	A	V	V	A	V	V
Strength in Sisters	I	A	A	A	A	A	A	A	A	A	R	A
Surrender to Win	V	V	V	V	V	V	V	V	V	V	V	V
Surviving Sat. Night	V	V	A	A	V	V	V	V	V	A	V	V
Ties that Bind	V	V	A	V	V	V	A	A	A	V	V	A
Take a Chance	I	A	A	A	A	A	A	A	A	A	A	A
Walk the Walk	NEW											
We See the Light	V	V	A	V	R	V	V	V	V	A	V	V
Why We Stay	A							R	R	A	A	V
Women on the Move	V	V	A	V	A	V	V	V	V	A	A	V
	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
<b>Total Groups</b>	43	43	43	43	45	45	44	45	44	46	46	49
<b>Total Attendance</b>	22	16	12	17	12	20	27	19	26	24	18	27
<b>Voting GSRs</b>	21	15	8	14	9	18	25	18	20	22	16	23
<b>QUORUM</b>	Y	Y	N	y	Y	Y	y	Y	Y	Y	Y	Y

Yours in service,

Mindy

SUSQUEHANNA AREA SERVICE COMMITTEE  
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Public Relations Date: 2-10-22

Expense Report

Previous Balance: 0  
Income: 0  
Subtotal: 0  
Expenses: \_\_\_\_\_  
Total Balance: \_\_\_\_\_

Report:

All drops are covered & Being done  
Rshlex has requested step working  
Guides for "Their" halfway houses  
Need help with outreach  
Planning on doing a Rage Against Addiction  
event "memory walk"  
wondering if I could spend last months  
budget (I had covid & wasn't here)

Pete - Text first 410 688 5352  
Petebenett92670@gmail.com



SUSQUEHANNA AREA SERVICE COMMITTEE  
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: PhoneLine Date: 2-10-22

Expense Report

Previous Balance: \_\_\_\_\_

Income: \_\_\_\_\_

Subtotal: \_\_\_\_\_

Expenses: \_\_\_\_\_

Total Balance: \_\_\_\_\_

Report:

We had more calls in January.

Total calls : 106 - missed calls : 24 - 13 = 71

(10.38%) - Voice mails - 24 = 71 w/name and

Voice mails message

Open Shifts -

- Monday 7:30 - 1pm

- Th - Friday - Overnight

- Friday 7:30am - 1pm

SUSQUEHANNA AREA SERVICE COMMITTEE  
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Literature Date: Feb 2022

Expense Report

Previous Balance: \$ 870.50 Area Literature sold

Income: \$ 38.25 Donated Literature

Subtotal: \_\_\_\_\_

Expenses: \$ 879.62 Restock Literature

Total Balance: \_\_\_\_\_

Report:

The service center is out of hardback Basic Texts again so if you get softbacks instead thats why. They also have not printed Regional Schedules since COVID so I can not order any. I also thought we had more schedules than we do and I didn't order any so I'm sorry if your group doesn't get any schedules this month. There is a PDF on the website that groups can download and print at home if y'all need them before next month.

ILS,  
Mandy

SUSQUEHANNA AREA SERVICE COMMITTEE  
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Special Events Date: 2/10/22

Expense Report

Previous Balance: \$1672.43  
Income: \$0  
Subtotal: \$1672.43  
Expenses: \$0  
Total Balance: \$1672.43

Report:

Spiritual Hike - April 24 Stepping Stone @ 12/1

Softball - Early May → Aug

Spring Dance - TBD.

SUSQUEHANNA AREA SERVICE COMMITTEE  
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: H<sub>3</sub>I Date: 2/10/22

Expense Report

Previous Balance: 0  
Income: 0  
Subtotal: 0  
Expenses: 0  
Total Balance: 0

Alan H  
a.hutchinson459@gmail.com  
410 459 4008

Report:

- all meetings met  
Pyramid Walden wishes to start a new weekday  
of meetings. Tuesdays @ 7:00 pm. Asking GSR's to  
get the word out to anyone who may be interested in  
becoming a panel leader.

- Harbor of Grace and Project Chesapeake are still  
meeting via zoom



## WEB Site Report: 02/10/2022 (susqna.org or susqarea.org)

By: Joe C

1. The website subcommittee: attended by members and workgroups met via zoom on Jan 25, 2022.
2. Committee Members:
  - a. Joe C: Web Committee Chair
  - b. Robert N: Policy Committee Chair
  - c. Tom G: Spearheading the Web Platform workgroup.
  - d. Bryan S: Spearheading the Web Design workgroup.
  - e. Sam S: Spearheading the Social Media Workgroup
  - f. Melissa S: Trusted Servant
  - g. Mike B: Trusted Servant
  - h. Trusted Advisors:
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4. The Social Media Policy Workgroup (Sam S is the workgroup leader) completed its task and moved the draft Susquehanna Area Social Media Policy on to the Policy Committee (Rob N is Chair) for approval and movement. The draft is on the web site for examination.
5. Timeline: We have readdressed our goals; deciding to pause the new website design until after election of the next Web Site Chair in July 2022.
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9. To better carry the message of recovery to the addict who still suffers, we are entertaining suggestions from the Fellowship for ways that the Website and social media pages can better serve our primary mission. If you have any ideas or suggestions, please feel free to contact us through our website (susqna.org) contacts form or you can reach Joe C directly at 443-208-4206. Be sure to leave a contact number and a detailed message so that we can reach you with any questions we might have about your suggestions.
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12. Open H&I commitments updated monthly found on the H&I Web page. GSR's encouraged to visit the Website to get up to date information to report to their Groups.
13. As always, we invite all Fellowship members, to participate on the website committee. The Website Committee meets the 4<sup>th</sup> Tuesday monthly at 7:30 pm via zoom. (Meeting ID: 894-2913-4297 PW: 7101239

Submitted in loving service,

Web Site Subcommittee  
02/10/2022 jc



January 28, 2022

Draft: Susquehanna Area Social Media Policy (Waiting Policy Committee Approval)

## **Contents:**

- I. Policy Preface
- II. Purpose
- III. Guidelines
- IV. Social Media Best Practices
- V. Privacy and Anonymity
- VI. Using Online Communication Tools for NA Services
- VII. NA Logos and Copyright Issues

### **Personal responsibility statement:**

*Some SASC social media sites/accounts, must be public, in accordance with individual social media site/account policies. That means if you follow or post on a SASC social media page there is always the possibility of your account information being visible to others. If you have anonymity concerns you could make sure that your name and username do not mention a last name, or you may choose not to follow the social media site/account and simply regularly check the site/account for updates.*

### **I. Policy Preface:**

While our Eleventh Tradition specifically addresses our presence "at the level of press, radio, and films," the principles of this tradition can be applied to many other levels of engagement with the public. For a coworker, family member, or the still suffering addict who knows nothing about NA, our behavior in online forums may be the only example of NA they encounter. Our own personal activity on social networking sites, especially our interactions with other members on these sites, can say a great deal about who we are as a fellowship. This policy is meant to offer some clarification on applying our guiding principles and help members make informed decisions when using social media and social networking sites.

### **II. Purpose:**

The following pertains to Susquehanna, Maryland Narcotics Anonymous Face Book, Twitter and other social media accounts, pages, and profiles owned and/or administered by the SASC (Susquehanna Area Service Committee). Their purpose/purposes are to communicate NA related information to friends and followers of Susquehanna, Maryland Narcotics Anonymous. Social media accounts, pages, and

profiles owned and/or administered by the SASC are used as broadcast mediums, not discussion forums or boards.

### ***III. Guidelines***

- A. Have more than one individual from the SASC post and administer/monitor/coordinate social media activity to ensure that all social media entities representing the SASC follow NA traditions and SASC social media Policy.
- B. Set privacy settings so individuals may not tag or post to the NA social media page, group, or profile without express permission from the SASC social media administrator.
- C. Social media pages operated by SASC may only Like, Friend or Follow Susquehanna Area NA service committees. Anyone may Like, Friend or Follow SASC.
- D. Monitor social media pages and profile daily and remove or fix any posts or tags that slip through the cracks of the privacy settings.
- E. Only NA approved literature and events may be allowed to be posted on Susquehanna Area social media pages.
- F. Keep photos restricted to NA approved artwork or within the context of the communication.
- G. Do not post last names or contact information unless the individual grants permission.
- H. Do not publish comments that break confidentiality or do not align with our Traditions.
- I. Communicate lessons learned between individuals responsible for postings and settings.
- J. Regularly refresh guidelines to reflect changes in SASC policies.
- K. Regularly review email accounts.
- L. Develop best practices and incorporate best practices into individual SASC subcommittee social media presence.

### ***IV. Social Media Best Practices***

Facebook and Twitter and other social media presence along with email are communications seen by members and the public. Treat these communications carefully and with respect to the 12 Traditions and all will be well.

#### **General Best Practices:**

- A. Always be aware of content, tone, Traditions, and responsiveness.



- B. Do not treat NA SASC social media pages and profiles as if it were a person; we do not post comments or advertisements not related to NA or make “witty” comments on others’ posts. NA SASC uses social media conservatively as a broadcast medium.
- C. Always consider the quality of the content and focus less on quantity. Be creative in posts but get the point across quickly.
- D. Too much content eventually turns people off.
- E. Make sure your content is engaging.
- F. Be aware of the graphics used in a particular post, be aware of its size so that it shows up correctly.
- G. Post freely about upcoming SASC NA Events.
- H. Post about new and upcoming NA approved literature.
- I. Remember to occasionally post “how to find a meeting.”

#### **V. Privacy and Anonymity**

Our Eleventh Tradition reminds us that “we need always maintain personal anonymity at the level of press, radio, or film.” SASC handles keeping anonymity in our online activities. SASC Committees using social media are directed to follow the guidelines in this SASC policy. What we say and what we do reflects on our NA recovery and the NA Fellowship. We want that reflection to be a source of attraction rather than a source of embarrassment. It Works: How and Why, Tradition Eleven reminds us to be mindful of anonymity as it relates to information and photos from an event. We recognize that it is a widespread practice for members to take photos and videos at NA events and post them on social networks. We do not believe this to conflict with our traditions so long as they are for the enjoyment of members and may not be made available to the public. We must be considerate of our guiding principles and the anonymity of others as we share our photos and videos from a NA event.

Privacy Settings: Privacy settings vary among various social media sites. For this reason, we must always defer to our Eleventh Tradition. We recognize the ambiguity in this guidance. For that reason, we suggest that when there is a questionable posting or when there is a question concerning “if” or “it not” to post we error on the side of anonymity.

#### **VI. Using Online Communication Tools for NA Services**

SASC views our social media presence to be reflective of our primary purpose: “to carry the message of recovery to the suffering addict.” To achieve this mission, we adhere to Tradition 1: “Our common welfare should come first; personal recovery depends on NA unity”, Tradition Eleven: “Our public relations policy is based on attraction rather than

promotion; we need always maintain personal anonymity at the level of press, radio, and films”, and Tradition 12: “Anonymity is the spiritual foundation of all our traditions, ever reminding us to place principles before personalities.

SASC views our social media presence as a tool and resource allowing SASC greater communication and collaboration among members. SASC will in all matters be cautious when setting up and configuring social media services. Trusted servants handle finding and setting up these tools and must take steps to make sure that communications, documents, and other information will only be visible or accessible to NA trusted servants and other members who have the proper permissions or passwords unless such content is meant for public consumption.

### ***VII. NA Logos and Copyright Issues***

Part of our SASC responsibility is to protect the fellowship’s intellectual property on its behalf.

Why is it so important to protect our copyrights? This is primarily about the integrity of the NA message and the need to protect NA’s property so that NA can continue to own its own material. SASC has a duty to ensure that our social media presence in no way conflicts with guidance from NA World Services on such matters. SASC will defer to all FIPT documents maintained by NAWS. Protecting our copyrights is the only way to guarantee the conceptual fidelity of NA literature and to safeguard the property of the NA Fellowship.



Report Date: Feb 10, 2022Completed By: Tom G.Revision #: 0

(Original is Rev 0)

**Income & Donations**Literature: \$ 787.40Donations: \$ 828.70

Other: \$ \_\_\_\_\_

Other: \$ \_\_\_\_\_

Other: \$ \_\_\_\_\_

Other: \$ \_\_\_\_\_

Other: \$ \_\_\_\_\_

Other: \$ \_\_\_\_\_

\* - field is automatically calculated

**Expenses & Bills**Rent: \$ 30.00 1053  
((\$30 monthly) Check #Area: \$ \_\_\_\_\_  
(minutes, postage, etc) Check #Literature: \$ 879.62 Bill Pay  
(FSRCNA, restocking cost) Check #Schedules: \$ \_\_\_\_\_ Bill Pay  
(Wayne Maddox) Check #Other: Insurance \$ \_\_\_\_\_ Bill Pay  
Check #Other: \$ \_\_\_\_\_  
Check #Other: \$ \_\_\_\_\_  
Check #Other: \$ \_\_\_\_\_  
Check #**Reconciliation**Previous Balance: \$ 2,906.86

(The lessor of prior remaining balance or prudent reserve)

+/- Bank Adjustment: \$ \_\_\_\_\_  
(errors, fees, etc)Adjusted Balance: \$ 2,906.86\*Total Deposit: \$ 1,616.10\*Total Expenses: \$ 909.62\*Remaining Balance: \$ 3,613.34\*Region Donation: \$ 463.34 Bill Pay  
(If the remaining balance is above prudent reserve, the region donation is for the amount of excess. If the remaining balance is less than prudent reserve, no donation is made. Donation to region may also be withheld if the GSRs vote to do so.).. Check #Prudent Reserve: \$ 3,150.00  
(Includes avg monthly expenses, fees for PO Box, Insurance, and special events)\*Ending Balance: \$ -

\* - field is automatically calculated

Group Name	Type	Literature	Donation	Total Collected
Changing on Faith	Money Order	41.00	86.00	127.00
Serenti at Seven	Cash App	10.25	1.25	11.50
Cleaning Up	Money Order		35.00	35.00
Message of Hope	Money Order	27.25	10.00	37.25
We See The Light	Money Order	130.80		130.80
Nature of Recovery	Money Order	49.80	100.20	150.00
Good Orderly Direction	Money Order	20.50	25.00	45.50
Back To Basics	Money Order	73.75	26.25	100.00
Surrender To Win	Money Order		40.00	40.00
Surviving Saturday Night	Money Order	50.50		50.50
Day by Day	Cash App		225.00	225.00
Phoenix Rising	Money Order	2.75	84.25	87.00
Spiritual Journey	Money Order	59.05	100.80	159.85
Bridging the Gap	Money Order	21.30	18.70	40.00
Strength in Sisters	Money Order		50.00	50.00
Individual Order	Cash App	59.75	6.25	66.00
High Hopes	Money Order	112.45	10.00	122.45
Free At Last	Cash App	\$128.25	\$10.00	138.25



<b>Literature:</b>	\$	787.40
<b>Donations:</b>	\$	828.70
<b>Grand Total:</b>	\$	1,616.10

<b>Money Order</b>	\$	1,175.35
<b>Cash App</b>	\$	440.75

<b>PR</b>	\$	149.90
<b>H&amp;I</b>	\$	38.25

SUSQUEHANNA AREA SERVICE COMMITTEE

OF NARCOTICS ANONYMOUS

MOTION FORM

Maker: Tia G. Freat least Second: D Oxford Clean + Serene

Motion:

To increase prudent reserve by \$150.

Intent:

To fund website

Financial Impact:

\$150

Date: 2-10-22

Tabled Until: \_\_\_\_\_

Policy Motion: Yes No (Circle One)

Accepted By: Jason

For: 22

Against: 0

Abstain: \_\_\_\_\_

PASS / FAIL / WITHDRAWN / OUT-OF-ORDER (Circle One)

SUSQUEHANNA AREA SERVICE COMMITTEE

OF NARCOTICS ANONYMOUS

MOTION FORM

Maker: Joe C Website Subcommittee Second: Changing on FAH2

Motion:

To fund the Website Subcommittee Up to  
\$300.00 Annually

Intent:

To pay for website platform

Financial Impact:

\$300.00 Annual

Date: 2/10/22

Tabled Until: \_\_\_\_\_

Policy Motion: ☒ Yes ☐ No (Circle One)

Accepted By: Jason

For: Yes

Against: —

Abstain: \_\_\_\_\_

PASS / FAIL / WITHDRAWN / OUT-OF-ORDER (Circle One)

SUSQUEHANNA AREA SERVICE COMMITTEE  
OF NARCOTICS ANONYMOUS

MOTION FORM

Maker: Joe Website Comm. Her. Chair Second: Channing on Faith

Motion:

To approve new social  
media policy.

Intent:

To clarify use of social media  
by all SASA entities

Financial Impact:

none.

Date: 2/10/22

Tabled Until: March 2022

Policy Motion: ☒ Yes ☐ No (Circle One)

Accepted By: \_\_\_\_\_

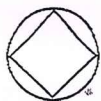
For: \_\_\_\_\_

Against: \_\_\_\_\_

Abstain: \_\_\_\_\_

PASS / FAIL / WITHDRAWN / OUT-OF-ORDER (Circle One)





# NA World Services



## NEW GROUP REGISTRATION/UPDATE FORM

This form can be completed online at [www.na.org/?ID=updateforms-newregfm](http://www.na.org/?ID=updateforms-newregfm)

Visit [www.na.org/?ID=subscribe](http://www.na.org/?ID=subscribe) or call 818.773.9999 x771 for information about free communications from NAWS

**Please complete all information (Please print clearly)**

**Group Code** (if known)

**Today's Date**

2/10/22

**Group Name** WALK THE WALK.

**This group was formed (month/year)** 2/22

**This group holds** 115

**meeting(s) per week** 1

**Area Service Committee Name** FREE STATE.

**Regional Service Committee Name** SUSQUEHANNA.

### Group's Meeting Information

Meeting Days	Sun	Mon	Tues	Wed	Thur	Fri	Sat
Meeting Time			8:00pm				
Language(s)			Engl.				
Format			BEGINNER/ SPEAKER				
Wheelchair Accessible			YES.				
Room Name			MAIN BUILD				
Open/Closed*			OPEN				

\*Open NA meetings welcome addicts and interested observers; closed NA meetings welcome addicts only.

### Meeting Location

~~OLD (if applicable)~~

NEW

Place / Building Name	ST. MARY ANNS. EPISCOPAL CHURCH.
Address	315 S. MAIN STREET.
City	NORTH EAST
Borough / Sub-City	
State/Province	MD
Zip/Postal & Country	21901 USA

If this meeting is held in a correctional or treatment facility, are there special criteria for entry?

### Group Contact Mailing Address

This is typically a stable group member who can forward any communication from NA World Services to the NA group.

This may or may not be a current group trusted servant, and is not usually the group's meeting location address.

**Group Contact Name (first and last)**

CHUCK KINSING.

**Address**

115 NORTH MAIN STREET

**City**

NORTH EAST

**State/Province**

MD.

**Postal/Zip**

21901

**Country**

USA

**Phone (247)**

339 8107

**Email Address**

CKinsing@HARBOR OF GRACE RECOVERY.COM.

**Please return this form to:** NA World Services, PO Box 9999, Van Nuys, CA 91409, USA or FAX to 818.770.0700