

Susquehanna Area Service Committee Meeting Minutes June 14, 2018

Minutes for June 14, 2018

The meeting was called to order at 7:00 p.m. The Twelve Traditions, Twelve Concepts, and GSR Responsibilities were read.

There are 42 groups in the area. Total GSR attendance 28 with 21 voting GSRs. We have Quorum.

The SASC welcomes 3 new GSRs. Thank You for your service.

There was no new home group wishing to start a new meeting.

Subcommittee Reports

PR: Verbal report given by Robert. See attached report.

Phone Line: Verbal report given by Walt. See attached report. Please bring sign up sheets back to next area.

Literature: Verbal report by Lisa. No report turned in.

Special Events: Verbal report by Monica. See attached report.

H & I: Verbal report given by Eric. See report attached.

Treasurer: Verbal report by Tom. See report attached.

RCM: Verbal Report by Tina. See Report Attached. Policy chair open at regional. If interested, come to region next month.

Web site: Verbal Report given by Caroline. See report attached. Decided to keep website name the same.

Vice Chair: No Report

Policy: Verbal report given by Bryan. See report attached.

Approval of last month's minutes: Last month's minutes were approved

Sharing Session:

Message of hope meeting's address was verified and it was correct

Old Business:

There was no old business

New Business:

Motion to remove cap from literature to prevent a vote before going over budget-Didn't pass

GSR's did vote to allow a one time up to \$2,000 to replenish literature.

Nominations for Positions to be voted on next month

Phone Line

Walt- work steps, sponsor, homegroup, secretary of homegroup, vice chair at region for hotline

Literature

Lisa-9+ years clean, step work, sponsor, homegroup (holds several positions there), currently doing literature

Special Events

Aaron-4 years clean, sponsor, 6 sponsees, involved with special events since 2015

H&1

Open- no nominations

Website

Caraline- (will continue if no one else wants to) 13 years clean, sponsor, H & I commitment, homegroup, works steps, currently doing website.

policy

Bryan-14 years clean, policy at region and area service

PR

Open- no nominations

RCM

Tina will continue, but only if she has a RCM II

RCM II

Open- no nominations

Treasure

Tom-currently doing treasure position, 21 years clean, sponsor, sponsees, works steps and traditions

Vice Treasure

Amanda is still interested doing, but was unable to make meeting

Secretary

Open-no nominations

Vice Chair

Kerri is looking to keep the position, but was unable to make the meeting

Chair

Ed-9+ years clean, sponsor, works steps, homegroup, service, currently chair at area, helps w/organization Meeting was motioned to close and adjourned at 8:30 pm

Attendance:

P=Present

A=Absent

V=Voting

R=Represented By

Executive Body Attendance:

Title	Name	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Chair	Edward 443-500-7970	Р	P	Р	P	Р	Р	Р	Р	P	Р	Р	
Vice Chair	Kerri 443-252-0434	P	A	A	А	Р	р	Α	P	Р	Р	A	
Secretary	Susan 410-491-4555	P	Р	Р	Р	P	Р	Р	Р	P	Р	P	
Treasurer	Tom G 667-444-1011	Р	P	Р	Р	Р	Р	Р	Р	Р	Р	Р	
Alt. Treasurer	Amanda 443-802-3620	Р	P	A	Р	A	Α	P	Р	P	Р	A	

Subcommittee Chair Attendance:

Subcommittee	Name	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
RCM	Tina K. 443-760-7921	Р	P	P	Р	P	A	A	p	p	р	P	
RCM II	Open	A	A	Р	Р	Р	P	P	Р	Р			1
Phone Line	Walt 443-866-1907	P	A	A	A	P	P	P	р	A	A	P	-
Literature	Lisa 443-423-2975	P	Р	Р	Α	А	P	Р	P	Α	А	p	
Special Events	Monica 443-619-4638	P	Р	Р	Р	Р	А	Р	P	А	P	P	
н &I	Eric 810-835-6016	P	P	Р	P	Р	Р	Р	P	Р	Р	Р	
Website	Caroline	Р	Α	Α	Р	А	Р	P	P	Р	P	Р	
PR	Robert 443-866-2201 srjn@verizon.net	P	Α	Α	Α	P	Р	Р	Р	A	A	Р	
Polícy	Bryan 443-823-9434					Р	Р	Р	Р	р	A	þ	

Monthly Group Attendance: (* = monthly group report submitted)

Group Name	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Against all Odds	А	V	R*	V*	V	A	V	V	V	V	А	
Anonymous Group	V	R	Α	V	R	A	Α	A	R	R	А	
Back to Basics	٧	A	A	R	А	V	V	V	V	٧	ν	
Back to Life								V	Α	А	A	
Came to Believe	Α	А	V	A	A	А	V	V	V	V	V	
Changing on Faith	V	R	R	V	Α	V	V	V	V	V	R	
Chapter 5	V*	V*	R	V*	V*	V	V*	V*	V	V	Α	
Clean and Serene	Α	V*	A	V*	V*	А	V*	V*	Α	А	V	
Cleaning Up	٧	V	V	٧	V	А	R	V	٧	V	V	
Complete Defeat	V	V	V	V	V	R	V	V	V	Α	V	
Cope Without Dope	А	V	A	V	V	A	A	A	V	V	Α	
Day by Day	Α	V	V*	V*	R*	V*	R*	V*	V*	R	А	
Free at Last	A	А	V	٧	Α	V	V	V	V	R	V	
Getting Clean	Α	V	A	Α	V	Α	Α	V	V	V	Α	
Good orderly Direction	A	A	A	Α	R	R	v	A	Α	A	R	
Gratitude Group	V*	V*	A*	V*	V*	A	А	A	А	А	Α	
How it Works	V	V	V	V	V*	V*	V*	V*	V*	V	V	
The Journey Continues	Α	V	Α	Α	Α	Α	A	R	R	А	R	
Living Clean	V	V	V	V	V*	Α	V*	V*	V	٧	V	
lust for Today	V*	R	V	V	V	A	Α	V	A	Α	R	-
Lit on Main Street	A	Α	Α	А	А	R	Α	А	A	V	A	
Looking Up	V	V	V	Α	R	R	Α	V	Α	٧	Α	
Message of Hope	V	А	V	٧	V	V	V	ν	Α	V	V	
Nature of Recovery	V	V	V*	V*	٧	V	V	A	R	R	V	

NA Way we Can	Α	А	Α	Α	Α	А	А	Α	Α	Α	Α	
Not Just an Hour	V	ν	V	V	V	V*	٧	V*	V	R	V	
Nothing To Fear	Α	V	A	V	A	A	V	V	٧	V	V	
Oxford Clean and Serene	A	A	V*	V*	Α	А	V	V	V	٧	V	
Phoenix Rising	А	А	V	А	V	V	V	V	٧	А	R	
Restored to Sanity	Α	Α	V	V	V*	R	V*	V*	R	R	V	
Serenity at 7	V	Α	٧	V	V	V	V	V*	V	V	V	
Sisters of Serenity	٧	V	V	V	V	V	٧	V*	А	V	V	
Spiritual Awakening						A	A	V	V	А	А	
Spiritual Break	А	А	A	A	Α	A	А	R	A	A	R	
Spiritual Journey	V	Α	А	R	R	A	V	A	Α	А	Α	
Staying Clean	V	V	V	V	V	R	V	V	Α	А	V	
Strength in Sisters	V*	Α	V									
Surrender to Win	V	V*	V*	V*	V*	V*	V*	A*	V*	V	V	
Surviving Saturday Night	V	V	V	V	V	А	Α	V	V	V	V	
Ties that Bind	V*	V*	А	V*	А	V*	V*	V*	Α	А	V	
Take a Chance	V	А	V	А	А	Α	Α	А	V	V	Α	
We See the Light	V	А	А	Α	Α	٧	Α	V	V	A	R	
Total Groups	42	42	42	42	42	43	43	44	44	42	42	
Total Attendance	24	25	25	28	27	22	27	31	27	26	28	
Voting GSRs	24	22	22	27	22	16	25	29	23	21	21	
QUORUM	Y	Y	Υ	Υ	Y	N	Y	Y	Y	Y	Y	



Subcommittee: Tublic Hala-1045	Date: 6 14 18
Expense Report	
Previous Balance:	
Income:	
Subtotal:	
Expenses:	
Total Balance:	
Report:	
Public Relations will be	working
Closely with the Region	
and improve Coopertine Eff	orts with
other arra's PR Subsection	the thus
Improving methods and	bust Practions
Pregion Wide	•
163	
Prob N	



Subcommittee:	_Phoneline	Date:	118
Expense Report Expenses:	0.00		
Report:			
Murch	April	N	Tay
Calls: 255	- Calls: 20		11s: 201
Misad: 3	4 Missedig	42 0	nissed: 21
Woiremuil:1	4 Voice mail	:17 V	sicemoil. T
840	12%		740
			-
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on the hor			
E) betting	out 12 step o	10/1-115/5, p	lasse re form
next Area			
	Hend Regium o	0 6/9.	
	iffs 6 marth.	€	43-866-1907
bet in so	wou - Be a	Operator o	
In loving service:	Wall of		



Subcommittee: _	Special Frents	Date: _	6/14/18
Expense Report			
Previous Balance	#97.45	and dead	14d A SA
Income:	£1,341.50	- 1076.50 awa	Klast
Subtotal:	of 1,244.05	- 1074.50 dana 225 sp. brea 40 Softball	
Expenses:	£ 262.34 —	- 182.39 bk/st	,
Total Balance:	B Q	90.00 S0/100	
	⁶ 1,177.06		
Report:	Λ.		
Had Spir	thual Breakfast or	1 Sat . 5/19 ~ it	was a great
success. Their v	us a good turnous uends in publing 5. It cost \$ 152.390fo	t & avent Supr	act fam
58 members + for	iendo in outling	it and sold 11	Linkota
WE made \$ 225	5. It cost \$ 152.39 Ac	x food & Supplit	5. We denoted
0530 to 51. Marks	chuch	1,000	
			1.
· Spatual H	the sched for 5/20) was cancelled +	resched for Sun 6/3
5/c of rown, then	cancelled ble of rain	in again. We ha	resched for Sun 6/3 we not yet resched.
ALIALLA DIA LE		790	\$
· Salland V	CKOS+ Picnic on 5	/26 was also	a success people
·Currently	planning for Anni for other summe	ual Picnic in	August + 3housun.
brainstormina.	for other summe	v events.	Gepolential date of 18
Erin desida	ed To Shift 1090 to	be used to	sell + shirts
to raise fund	35 for SE. Will b	el of preforder sy	Sell + Shirts Stem. Will update you were available

- We are in the process amending the policy. We will have copies for everyone next month to review and approve

July 22nd 10-2. Fairhill Nature Center. Spiritual Hinet Scaverager Nunt 5 per person. 1/2 pot goes to winning team (of 2) + other 1/2 goes to St. Will have the into on the website + bear handing out flyers.

-Commissioner of Elkton allowing us to use the softboulfuld next to meddow park for the months of July, Aug + Sept free of charge/mourance fee - tranks to Erin



SUSQUEHANNA AREA SUBCOMMITTEE REPORT FORM



Subcommittee: H+I Panel Coordinators Report:	Date: June 14, 2018 Page# of
A	IC Men: All Met
Whittsitt: All Met	Women: All Met
Arhley 150F6 Met CCD	C Men: All Met
2 2 1	women, All Met
	ford Memorial Hospital: All Met
Total Meetings: (51), (7)-Meetin	es misred, (44) - Meeting Met
Perry Point bof 10 Met	<u> </u>
Old Bushess: Collect from h	(GSRS) come group's Speaker sign up wheets
New Business! None	·
Elections: Open Positions	Filled Pasitions
RCa. 2nd Week monday	Cornor M-Rea 4th week
,	myra O. H. m. H. Y+k week
Literature; \$1 89.20	

Susquehanna Area RCM Report June 14, 2018

Hello Family, I attended Regional Committee Meeting Saturday June 9th 2018 at the Regional Service Center at 217 N Warwick Avenue Baltimore, MD 21223.

I attended several of the Subcommittee Meetings as only a few were in attendance. We have obtained a new regional PR Chair who has asked for Area PR Chairs information. He will be contacting each Area and asking what can he do the help as well as asking for Areas' to commit to pull together to make bigger things happen in the Region. The committee intends to become more involved with the web page and to transition from using a special worker for websites up keep to only having the special worker retained as a consultant, with the Regional PR committee being responsible for the bulk of keeping the website up to date.

Larry A from Baltimore Area was appointed as Regional Vice Chair until elections take place in August. Tom from West Side Area was appointed as H&I Chair until elections, Literature chair just had her baby and Vice Chair stepped up in her place, and policy facilitator stepped down leaving that position open.

I have included a copy of our RD Craig's report because it covers all the information about South Florida and their inspection of the FIPT. Which was conducted, per a motion that was passed in the CAR, from May 21st – May 23rd there was a lot of stuff covered and it is all in the RD's report.

Our RDA, Trish, reported that WCNA is fast approaching and you can get all the information about it at www.na.org including an NA Cruise to Cuba. Information at www.montrosetravel.com/wcnacruise. Trish also reported that our zone is in the process of or choosing a member for the work group for the future of WSC project. This person will be chosen from current Zonal participants only. This will be decided at the Autonomy Zonal forum. To be hosted by the Eastern PA Region on July 28th at the Jenkintown United Methodist Church, 328 Summit Ave. Jenkintown PA 19046. The Meeting is from 11am to 5pm the 5 RDs for the Regions involved are meeting by Zoom meetings in the meantime to coordinate their efforts.

As reported last month the literature price increase is set to take place July 1st and new order forms will be available the first week of July. The increase includes a 6% increase for all literature except for the Basic text that will only increase by 5%.

Free State region will be hosting the Autonomy Zonal Forum in January and is planning a Speaker Jam and Dance for Saturday the day before and voted to hold back the donation to world, in order to fund the dance and the Zonal Forum.

The RCMs also motioned to donate any money over the cost of the Speaker Jam and Zonal to FSRCNA, and to hold all donations until further direction from the RCMs (pending more information from FSRCNA.)

I have included copies of Flyers for upcoming events because I only received one or two from each area for each event you will also be able to find these on the Freestate website at https://www.fsrna.org

I know this is a lot of information thank you for your service and your patience. And as always thank you for allowing me to serve

Tina K



Regional Delegate Report June 2018

Regional Delegate: Craig R

Alternate Regional Delegate: Trish C

Date: June 9, 2018

Activities:

This report will provide you a high-level report of the South Florida Region request for an inspection that was recently conducted. As we reported to you last month, at the April World Service Conference (WSC), the SF Region and NAWS came to a compromise and agreed on a process and scope for the inspection; fiscal year 2016 only. The inspection was scheduled from May 21-May 25 and concluded on May 23. The inspection team consisted of three (3) members; a representative selected by the region, Regional Delegate, Jeff P and two (2) World Board members, Mark H and Jack H. I am also providing the official report from NAWS.

The following are the inspection results addressing concerns of the SF Region:

- Literature margins, developmental literature, developmental subsidies and allowances are being overstated by recording the items at values greater than cost. The team reviewed a random sample of records selected by the SF representative that confirmed that donated literature is recorded at amounts higher than cost and recorded at retail value. The NAWS auditor confirmed in a letter that it is an acceptable practice for nonprofit organizations to record donated literature as in-kind contribution at retail value. Based on that letter the team agreed that donated literature is not being overstated.
- World Board expenses are not being reported accurately and completely. A general ledger detail report was provided to the team. The totals reconciled to the amounts reported in the NAWS Annual report. A random sample of non-travel expenses, with supporting documentation, was selected and inspected by the SF representative. The representative chose to select non-travel expenses as World Board travel comprises the bulk of WB expenses. Those were reviewed separately. The team agreed all WB expense are being reported accurately.
- Not all commercial interests in literature distribution centers outside the US have been disclosed/reported to the fellowship. The team researched the background of this situation and based on local realities in Russia, a system was established to rely on local members to sustain a regular supply of literature. The team agreed that SF had some valid concerns and that NAWS could have communicated this topic in a less confusing manner.
- Customer discounts are not being applied equally to Fellowship and non-fellowship sales.
 Two (2) random customer sample sets of both were selected by the SF representative as
 well as a list of all transactions and discounts for those customers. The records examined
 showed, and the team agreed, that discounts were applied consistently for both customer
 bases.

- Travel expenses are not being reported correctly to the Fellowship. A general ledger detail report, with supporting documentation, was provided. A random sample of travel expenses was selected and inspected by the SF representative. It was discovered that one (1) travel reimbursement for funds advanced and not used, in the amount of \$200 was repaid a year after the travel took place. The team reviewed all other travel advances to that traveler and no other exceptions were found. The team agreed that travel expenses are being recorded accurately.
- Trust-financed travel is not being reimbursed according to the guidelines outlined in the *Guide to World Services in NA*. Part of the guidelines state that reimbursement is typically for double occupancy and that single accommodations may be arranged for individual needs or concerns if approved by the Executive Committee of the WB. The team acknowledged that the WB had reported to the 2014 WSC their practice of providing an exemption for WB members from double occupancy and subsequent motions at WSC 2014 and 2016 regarding this issue. After examining EC meeting notes, no record of EC approval for single occupancy was found for the inspection period.
- That the Trustee of the FIPT (NAWS) is not performing its duties as it relates to the designation of and separation of Trust and non-trust property. The team was referred to the WB response back in April 2017, that indicated there is no list, designations and separations. There is the one-page (1) summary of trust and non-trust literature, that is approved each year by the WB. The team agreed to except this explanation and list.
- The inspection team had agreed prior to the inspection relating to concerns about the distribution/issuance of NAWS credit cards not meeting guidelines as spelled out in the *Guide to World Services in NA*. NAWS had acknowledged the validity of this concern based on the guidelines being outdated and as a result, not being followed. In the 2014 Conference Approval Track (CAT), the WB had reported the need to update several outdated policies that became outdated because of World Services restructuring and a unified budget process being adopted. The report did not cover the complete list of outdated policies and thus the credit card policy was not specifically listed. The team understood how the SF Region or others would question why the policy was not being followed and were not aware that this was considered an outdated policy. The team recommends that the guidelines being updated to reflect current practices.
- The NAWS bank account in Brazil. Bank account records and background information was provided. NAWS in cooperation with the Brazilian service office agreed that the local service office would assist in transacting the business necessary for the World Convention in Brazil. A bank account to be used by NAWS for some of the convention income/expenses, was opened by the local service office. Following the convention, approximately \$120,000 was left in the account until it could be returned to the US. Having NAWS funds in the name of another entity was recognized as unusual and undesirable. The team agreed that this account should have been disclosed to the fellowship and these types of issue should be considered during site selection for future World Conventions.

- World Service Conference expenses are not being reported accurately and completely. A
 general ledger detail report for all WSC expenses for the inspection period was provided
 to the team. The totals reconciled to the total reported in the NAWS Annual report. A
 random sample of expenses, with supporting documentation, was selected and inspected
 by the SF representative. The team agreed all WSC expenses are being reported
 accurately.
- There is an appearance that NAWS is targeting NA service bodies over non-NA entities in the enforcement of the FIPT as relates to the online posting of our copyrighted literature. The team examined all Digital Millennium Copyright Act (DMCA) notices issued by NAWS during the inspection period. There was no distinguishable pattern identified that targeted NA service bodies. All related records were examined and it showed that the practice of NAWS is to send informal 'friendly' letters rather than an DMCA 'take down' notice to known fellowship websites. The records showed this approach resulted in agreeable resolutions. The team agreed that NA service bodies are not being targeted over non-NA service entities.

Summary

All conclusions and recommendations were reached with unanimous consent within the inspection team. They agree that this inspection request is complete.

Recommendations:

Policies that relate to the distribution/issuance of NAWS credit cards in the *Guide to World Services* be updated to reflect current practices

Issue of site selection for the World Conventions include greater consideration of local banking, business and finance regulations

More timely communication from NAWS regarding partnership with local fellowship regarding literature distribution

Upcoming Activities:

> Conference Participant zoom meeting to frame the Issue Discussion Topics: Date TBD

Financial Expenses/Income:

None



Free State Region Service Committee

Draft Transition Plan: Website Administration and Oversight

I. Short Term July 2018-October 2018

- A. Retain Linda to help with training and transition
- B. Recruit Webteam members
- C. Evaluate current website to identify opportunities for improvement/change
- D. Define objective and goals of website
- E. Schedule/utilize zoom meetings for overview, new installs, training
 - o Linda, Experienced members, new Webteam
 - Establish testing site, new hosting server if necessary
- F. Install/move to WordPress, Word Fence (security feature)
 - o Enable Webteam members with appropriate authorization rights
- G. Train Webteam members
- H. Validate changes, installs, maintenance, backup
- I. Certify Webteam members functionality and tasks
- J. Move website to online
- K. Disable Linda's authorization and permissions
- L. Develop internal guidelines
 - o Maintenance, backup

II. Long Term August 2018-August 2019

- A. Centralize updating/printing of meeting schedules
- B. Provide training in updating online meeting schedules, use of current technology and develop knowledge base within the areas
- C. Discuss developing a statewide meeting list for posting on website
- D. Create Professional page
- E. Create 'Help Wanted' page
- F. Explore utilization of 'Yap' plug in for texting meeting information to phones





FSRCNA(Free State Regional Convention of NA)



Saturday, June 30, 2018 10:00 pm - 1:00 am

Glen Burnie Bowling Alley

6322A Ritchie Highway Glen Burnie, MD 20161

50/50 Raffle - Concession Stand

Ticket: \$15.00

(Includes Shoes Rental)

For more info, call:

Barkley 443-677-4085 Ross R. 410-412-6516 Lisa C. 443-710-9090 Judy S. 410-365-5333

Come Out and Get Your Bowl On and Support the FSRCNA!





DELMARVA AREA



"RECOVERY IS A BEACH" DAY!!

Saturday August 25th 12 to 6PM



Cape Henlopen State Park Beach Pavilion





50/50 Raffle

15099 Cape Henlopen Dr. Lewes, Delaware 19958

Park Fee: \$5 In State \$10 Out of State

For Information Contact John W.302-242-1411 or Charles D. 302-256-2198





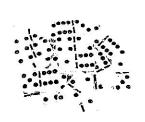


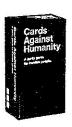




Delmarva Activities presents Game Night







July 7, 2018 3 to 10 PM

ÄÄÄIZE



Bruce's Hunting Lodge

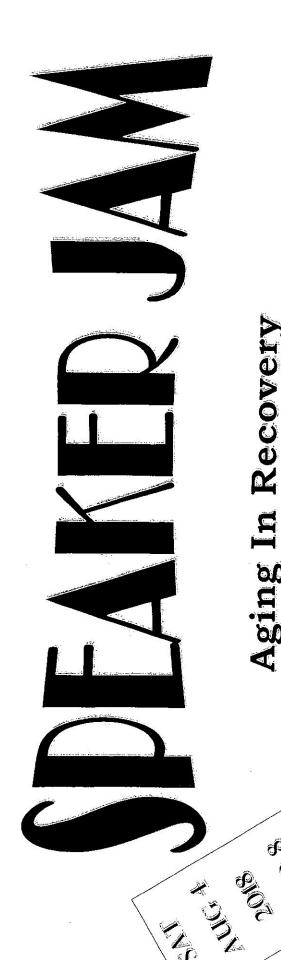
249 Raymond Neck Rd.

Smyrna, DE 19977

Spades Tournament \$10 Per Team
2-\$25 WaWa gift cards to the winning team
For entry information contact John W 302-242-1411



DELMARVA AREA ACTIVITIES COMMITTEE



Aging In Recovery

8017

170



Christ Fpiscopal Church

501 South State Street

Doyer Delaware 19901

For Information Contact John W 302-242-1411

or Charles D 302-256-2198



Subcommittee: Date: 6/14/18
Expense Report
Previous Balance:
Income:
Subtotal:
Expenses:
Total Balance:
Report:
- attempted to change website name as
discussed - ran into a snafu - name decided
upon is owned even though not in use
- updated vebsite as needed
-Caraline B



Subcommittee:	oria		Date: <u>Q6. 14.201</u> &
Expense Report	l		
Previous Balance:		_	
Income:		-	
Subtotal:		_	
Expenses:		_	
Total Balance:		-	
Report:			
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Miscerana	OUS SECTION A	NO PLACE SAC	ut 17em
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		HATING IN HICKON	
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ブ!	S		
T	Lynn gran		
V	General grand	·	

SUSQUEHANNA AREA SERVICE COMMITTEE

OF NARCOTICS ANONYMOUS

MOTION FORM
MOTION FORM Chaple Second: WWW Str. 1
Motion:
Allow literature to replenish stock without
restricting to budget amount. Instead it will be
restricting to budget amount. Instead it will be based on replacing what was ordered by groups.
Intent:
Keep literature running without needing to request
Keep literature running without needing to request. Punds to replicately what was purchased. Reduce burden
on ger's voting.
Financial Impact:
What was prince will be replenished. No addition
impact, was a supplied to
Date: Tabled Until:
Policy Motion: Yes No (Circle One)
Accepted By:
For: Against: Abstain:
PASS / FAIL / WITHDRAWN / OUT-OF-ORDER (Circle One)